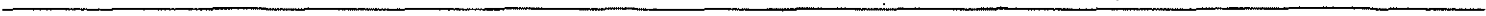


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SPECIALIZED TRAINING
Security Officer Guide

CHECK LIST: Generator

DATE: _____

STATION: Post 5 / Bldg 53/Checkpoints / CLA

Note to evaluator – Use this test to ensure personnel who are assigned to the Directorate of Emergency Services (DES) has demonstrated proficiency in each task. Personnel who do not receive a go on ALL items after three (3) attempts will not be certified to work this post.

PERFORMANCE MEASURES

	GO	NO GO
1. Know the location of each generator at Bldg 53, Post 5, Checkpoint 5, Checkpoint 5A, and Checkpoint 6.	()	()
2. Insure the automatic test is conducted and the results of the test recorded in the Generator test log.	()	()
3. Insure the weekly user maintenance requirements are completed		
a. Check fuel level	()	()
b. Check water level	()	()
c. Check oil level	()	()
d. Check coolant level	()	()
e. Check battery for corrosion	()	()
f. Check for unusual vibrations, leakage, noise, or deterioration	()	()
4. Demonstrate the ability manually start up the generators located at Bldg 53, Post 5, Checkpoint 5, Checkpoint 5A, and Checkpoint 6.	()	()
a. Insure the Generator Circuit Breaker is in the UP position	()	()
b. Press run switch on the control pad inside the front panel. (Run mode indicator will turn green when in the run mode).	()	()
c. Operate the generator for 30 minutes at full load	()	()
d. If generator motor fails to start up and run. Report failure to Post 1	()	()
5. Demonstrate the ability to manually shutdown the generator		
a. Open the generator circuit breaker, and move the handle to the down position	()	()
b. Put the engine control in the off position		

CHECK LIST: Generator

	GO	NO GO
6. Demonstrate the ability manually start the generators located at Bldg 694 (CLA)	()	()
a. Check oil and coolant levels in engine	()	()
b. Open main circuit breaker	()	()
c. Switch engine control switch to the off/reset position, reset all off devices	()	()
d. Turn engine control switch to start position, use starting aids as directed	()	()
e. Check that engine reading are in operating range	()	()
f. Adjust voltage (V) and frequency (Hz) as needed for the load	()	()
g. Close main circuit breaker	()	()

PRINTED NAME: _____

CERTIFIED BY: _____

SIGNATURE: _____

SPECIALIZED TRAINING
Security Officer Guide

CHECK LIST: Special Reaction Team (SRT)

DATE: _____

STATION: ANAD

Note to evaluator – Use this test to ensure personnel who are assigned to the Directorate of Emergency Services (DES) SRT has demonstrated proficiency in each task. Personnel who do not receive a go on ALL items after three (3) attempts will not be certified to be on the SRT.

PERFORMANCE MEASURES

	GO	NO GO
1. Operate as a member of SRT		
a. Cross trained in all positions of the team (Team Leader, Point man, Point Defense, Utility Defense, Rear Security/Shift Man, Marksman, and Observer)	()	()
b. Pass the Physical Agility Test (PAT)	()	()
c. Qualify expert with assigned weapons and sniper rifle every 60 days and familiarize monthly.	()	()
d. Able to respond to an incident/exercise notification within 2 hours.	()	()
2. Know proper IDS testing procedures	()	()
3. Provide VIP security	()	()
4. Qualified to man Post 7 IDS monitor	()	()
5. Maintain proficiency operating the M-113 Armored personnel carrier	()	()

PRINTED NAME: _____

CERTIFIED BY: _____

SIGNATURE: _____

3



3

3

SPECIALIZED TRAINING
Security Officer Guide

CHECK LIST: Supervisor/Lead Guard

DATE: _____

STATION: ANAD

Note to evaluator – Use this test to ensure personnel who are assigned to the Directorate of Emergency Services (DES) in a supervisor position has demonstrated proficiency in each task. Supervisors who do not receive a go on ALL items after three (3) attempts will not be assigned to supervisor positions.

PERFORMANCE MEASURES

	GO	NO GO
1. Know and comply with the procedures and regulations that govern the security requirements in the Chemical Limited Area (CLA)	()	()
a. Ensure Record of Alarms (DA Form 4930-R) is correct and accurate with type of alarm and action taken .	()	()
b. Ensure IDS Problem Logs completed and proper notifications have been made.	()	()
c. Ensure all Patrol Sheets are prepared correctly and accurately to reflect activity during the shift	()	()
d. Ensure Compensatory Measures are followed based on the number and type of alarm	()	()
e. Ensure entry/exit control procedures are followed at the CLA/ECF	()	()
2. Brief security personnel on incidents and events to include safety briefing.	()	()
3. Respond to incidents and direct the patrols as needed.	()	()
4. Ensure security personnel maintain a professional, courteous attitude when dealing with the public	()	()
5. Give guidance to security personnel on proper procedures involving preparing reports, patrol procedures, safe handling of weapons, and safe operation of patrol vehicles.	()	()
6. Ensure security personnel have all their protective equipment available during duty	()	()
7. Ensure all incidents are reported IAW Notification Matrix. (See Page 2)	()	()

CHECK LIST: Supervisor/Lead Guard

INCIDENT NOTIFICATION

	Car X-0	Post 1	EOC	IDS Maintenance	Fire Department	Roads & Grounds	QASA	Safety	EOD	Photo
Lost CLA/CEA Badge	X	X	X							
IDS Failure	X	X	X	X						
Open/Close Flood Gates	X	X	X							
Fire	X	X	X		X			X		
Power Failure	X	X	X							
Explosive Device	X	X	X		X		X	X	X	
Fuel Leak	X	X	X		X	X		X		
Vehicle Accident	X	X	X					X		X
Injured Employee	X	X	X		X			X		
Training Exercises	X	X	X							
Any Security Breach (Intruder, Hole in/or Damage to Fence, etc)	X	X	X	X						

PRINTED NAME: _____ CERTIFIED BY: _____

SIGNATURE: _____

SPECIALIZED TRAINING
Security Officer Guide

CHECK LIST: Nightsight ProtectIR Thermal Imaging System (FLIR)

DATE: _____

STATION: ANAD

Note to evaluator – Use this test to ensure personnel who are assigned to the Directorate of Emergency Services (DES) has demonstrated proficiency in each task. Personnel who do not receive a go on ALL items after three (3) attempts will not be certified to work this post.

PERFORMANCE MEASURES

- | | GO | NO GO |
|---|-----|-------|
| 1. Turn the unit on by depressing the rocker switch located on the hand controller. The switch should illuminate and the camera should rotate to the home (forward) position. | () | () |
| 2. The video should appear on the monitor screen after about 45 seconds. Adjust the brightness and contrast on the video monitor for the best viewing Picture. | () | () |
| 3. Use the joystick on the hand controller pan the camera to the left then the right. Move the joystick left to pan to the left (counterclockwise). Move the joystick right to pan to the right (clockwise). | () | () |
| 4. Use the joystick on the hand controller tilt the camera up then down. Move the joystick forward to tilt the camera down. Move the joystick back to tilt the camera up. (NOTE: tilting to the full up position completely closes the camera view) | () | () |
| 5. Identify an object projected from the screen. The FLIR is pre-set to "white-out" mode, meaning hot objects appear white in the screen. The cooler the object the darker the object appears on the screen. | () | () |
| 6. Turn the FLIR off by depressing the rocker switch on the hand controller. The switch light should go off and the camera should rotate to the (STOW) rear position. | () | () |

PRINTED NAME _____

CERTIFIED BY _____

SIGNATURE _____

Reference: Raytheon Nightsight ProtectIR Thermal Imaging System Manual

3



3

3

SPECIALIZED TRAINING
Security Officer Guide

CHECK LIST: Armored Personnel Carrier (M113)

DATE: _____

STATION: M113 APC

Note to evaluator – Use this test to ensure personnel who are assigned to Post 1 has demonstrated proficiency in each task. Personnel who do not receive a go on ALL items after three (3) attempts will not be certified to work this post.

PERFORMANCE MEASURES

	GO	NO GO
1. Individual properly licensed to operate the M113 (APC)	()	()
2. Perform PMCS IAW TM 9-2350-261-PMC before operator checks.		
a. Check exterior above shroud for damaged or missing items. Ensure all items are properly secured.	()	()
b. Check fixed fire extinguisher handle and seal.	()	()
c. Check for leaks, loose hull access and drain plugs	()	()
d. Check inside front power plant compartment for leaks and/or damage (Air intake duct, Fuel lines, Coolant hoses, Oil lines)	()	()
e. Check oil levels (Differential and Final drive)	()	()
f. Check for damage to Track or Track tension, Roadwheels, Roadwheel arms, Torsion bars, Sprockets, and Track Shrouds	()	()
g. Check exterior for leaks, Road wheel hubs and Idler wheel hubs.	()	()
h. Check rear power plant compartment for leaks, fuel lines, coolant hoses, oil lines, air intake ducts	()	()
i. Ensure all hatched are properly secured prior to operating the vehicle	()	()
3. Perform during operation checks		
a. Demonstrated to ability to crank the M113	()	()
b. Check instrument and warning lights	()	()
c. Check lights with help from Track Commander or Patrol escort. Headlights, Turn signals, Stop lights	()	()
d. Check steering, braking, shifting and throttle controls	()	()

	GO	NO GO
4. Perform after operation checks		
a. Check fuel tank filler cap	()	()
b. Check engine shut down	()	()
c. Check to ensure brakes are set and locked	()	()
d. Check for overheating and/or damage to Track or Track tension, Roadwheels, Roadwheel arms, Torsion bars, Sprockets, and Track Shrouds	()	()
5. Operate the M113 APC IAW DES SOP 6	()	()

PRINTED NAME _____

CERTIFIED BY _____

SIGNATURE _____

MEMORANDUM FOR RECORD

SUBJECT: Authority of Civilian Police and Security Guards'

1. In accordance with AR 190-56 Chapter 5 dated 27 September 2006, I _____ (security guard, GS-0085 or by position title for example, desk officer, guard, lead guard, so forth) acknowledge that I understand the authority granted by the Commander of the Anniston Army Depot, to perform duties as a Department of the Army Security Guard.

a. DACP/SGs performing law enforcement and security duties authorized by the Commander, ANAD may apprehend any persons found on the installation/activity for offenses committed on post that are felonies, misdemeanors, breaches of the peace, a threat to property or welfare, or detrimental to good order and discipline. Such apprehension authority is limited to issuing citations and turning the subject over to the appropriate civilian or military authorities.

b. DACP/SG personnel while on duty are considered part of the Department of the Army and, therefore, are subject to the restrictions on aid to civilian law enforcement imposed by section 1385, title 18, United States Code (18 USC 1385), commonly known as the Posse Comitatus Act. Accordingly, any proposed aid to civilian law enforcement must be reviewed by the servicing SJA.

~~-STATUTE-~~

Whoever, except in cases and under circumstances expressly authorized by the Constitution or Act of Congress, willfully uses any part of the Army or the Air Force as a posse comitatus or otherwise to execute the laws shall be fined under this title or imprisoned not more than two years, or both.

~~-SOURCE-~~ (Added Aug. 10, 1956, ch. 1041, Sec. 18(a), 70A Stat. 626; amended Pub. L. 86-70, Sec. 17(d), June 25, 1959, 73 Stat. 144; Pub. L. 103-322, title XXXIII, Sec. 330016(1)(L), Sept. 13, 1994, 108 Stat. 2147.)

c. DA Security Guard authority and jurisdiction to perform force protection tasks on ANAD are valid while performing these duties during their work hours only. An on-post apprehension conducted by an Army security guard in an off-duty status is a detention by a private citizen. Army security guards will not carry Army weapons while off-duty. Army weapons are not permitted for carrying on a stand-by basis. Army security guards while on duty will not carry privately-owned weapons or privately-owned ammunition. The carrying of privately-owned weapons on post, by off-duty DACP/SGs, is not authorized by the Depot Commander.

d. I understand that I may have to use force to include deadly force while performing my duties as a DACP/SG on ANAD. IAW with Supplement 1 of the DES Post Operating Instructions (POI), I know specific areas on ANAD have been designated as having material of substantial or vital importance to National Security and/or inherently dangerous to others and the use of force is authorized IAW AR 190-14.

SUBJECT: Authority of Civilian Police and Security Guards*

e. Because of potential conflicts of interest and Posse Comitatus Act issues, DACP/SGs while wearing the duty uniform and/or badge, may not be deputized or exercise any additional authority and jurisdiction other than given by the Depot commander.

f. In the event that chemical surety materials are stolen and removed from the installation, I understand that under the Hot Pursuit Doctrine, I may pursue and arrest a suspect felon outside the territorial jurisdiction of ANAD. In the context of CSM recapture or recovery operations, the Hot Pursuit Doctrine would apply when CSM security personnel have probable cause that an unauthorized individual is attempting to remove CSM, the CSM security personnel begin the chase on the military installation, and continues the chase off-post where the suspect is stopped and the CSM is recovered. The pursuit must be uninterrupted but continuous surveillance of the suspect is not necessary.

g. In the event the CSM is not contained within the installation boundaries and there is a "hot pursuit" off the installation, the following precautions should be taken:

(1) During the pursuit I will maintain radio communication with the Desk Control Officer at ANAD, who will in turn relay the information via telephone to the local law enforcement agency.

(4) As a security person engaged in the pursuit for the CSM I am authorized to take necessary actions to detain the individual and regain control of the CSM during "hot pursuit". Examples of necessary actions include but are not limited to:

a. High-speed off-post pursuit is authorized provided the necessity of immediate apprehension outweighs the level of danger created by the hot pursuit.

b. If the suspect is observed entering a building, entry into the building is authorized provided the necessity of immediate apprehension outweighs the level of danger created by entering the building (i.e., can the building area be secured pending arrival of local law enforcement).

(5) After the suspect is detained and surety material is under control of recovery forces, the following actions will take place:

a. Local law enforcement personnel will arrest the individual(s) who will ultimately be turned over to the FBI.

b. If evacuation of buildings or residences is required it will be accomplished by local law enforcement agencies.

SUBJECT: Authority of Civilian Police and Security Guards'

h. I certify I understand my Authority as a DACP/SG and the requirements for the use of force.

i. Each DACP/SG will acknowledge in writing, a clear understanding of their authority and jurisdiction annually.

DACP/SG Signature

Certifying Official

3



3

3

Annex E

**SECURITY POLICE
FIELD TRAINING OFFICERS (FTO) GUIDE**

AR 190-56, 264 hours

ON-THE-JOB-TRAINING / SUPPLEMENTAL DAILY OBSERVATION REPORT

REPORTING PERIOD (From and To Dates) _____

NAME (Last, First and MI): _____

GRADE: _____

DIVISION ASSIGNED: _____

RATING INSTRUCTIONS: Use the scale shown below to rate the Probationary Officer's (PO) performance. Comments should be made on DA Form 1594 to correspond with the appropriate categories listed below. The task of evaluating and rating a PO's performance must be based on the following numerical scale value definitions. As guidelines, the definitions listed below each category serve as a means of program standardization and continuity.

RATING SCALE:	1	2	3	4	5	6
	Needs Improvement		Success		Excellence	

A "Daily Observation Report" (DOR) **DA FORM 1594** is to be completed on the below items that apply to the duty day, by the FTO, at the end of each and every shift (See Example J-1). The DOR provides the essential information to provide administrative control over the progress of the PO. In addition to recording each PO's progress, evaluations serve to inform the PO of his or her performance at that particular point in the training. The DOR is also an excellent device for identifying training needs and documenting training efforts. As a minimum, the DOR should address the below 30 items (from A to DD). Add sections that may uniquely apply to your activity.

ABBREVIATIONS

In addition to the rating scale performance levels, two additional categories exist: These are:

1. "N.O." for Not Observed. This is to be checked when the FTO does not observe enough activity in that category to effectively give a rating. An example of this is during the first day the PO does not drive the patrol car. Therefore, N.O. would be checked under that category H (Driving skill: Non-stress conditions).

2. "N.R.T." for "Not Responding to Training". This would appropriately be checked when an PO has been instructed in a particular subject matter, and still fails to demonstrate knowledge of the subject or is unable to perform the task that would exhibit this knowledge. An NRT rating must be fully documented on the DOR and other appropriate evaluation reports with detailed narrative comments and explained to the PO. The documentation must fully describe the training that took place and the PO's specific behavior. On the second page of the DOR there are sections provided for the FTO to describe the most and the least acceptable performance of the PO during the shift in question.

Annex E

RATING

RESPONDING
TO TRAINING

NOT
OBSERVED

CRITICAL PERFORMANCE TASKS

A ___ Driving Skill Stress Condition 1 2 3 4 5 6 Yes ___ No ___ _____

Driving Skill: Stress conditions

Unacceptable: Involved in accidents, unnecessary code-3. Overuses emergency warning equipment. Excessive and unnecessary speed. Fails to slow for intersections and/or loses control at corners.

Success: Maintains control of the vehicle. Evaluates driving situations and reacts appropriately. (i.e. proper speed for conditions.

Excellence: High degree of reflex ability and competent defensive driving skills.

B ___ Orientation Skill: Stress Condition 1 2 3 4 5 6 Yes ___ No ___ _____

Orientation skill: Stress conditions

Unacceptable: Becomes disoriented when responding to stressful situations. Is unable to relate his or her location to his or her destination. Is unable to use map under stress. Is unable to determine directions of the compass during stressful tactical situations.

Success: Reasonably aware of his or her location. Is able to utilize a map effectively under stressful situations. Demonstrates good sense of direction in tactical situations.

Excellence: Always responds quickly to stressful calls by the most appropriate route. Does not have to refer to a map. Does not become disoriented during tactical situations.

C ___ Field Performance: Stress Condition 1 2 3 4 5 6 Yes ___ No ___ _____

Field Performance: Stress conditions

Unacceptable: Becomes emotional and panic-stricken, unable to function, loses temper.

Success: Exhibits calm and controlled attitude, does not allow situations to further deteriorate.

Excellence: Maintains control and brings order under stressful circumstances without assistance.

D ___ Officer Safety: General 1 2 3 4 5 6 Yes ___ No ___ _____

Officer Safety: General

Unacceptable: frequently fails to exercise officer safety, i.e.

Exposes weapons to suspects (OC, ASP, handgun, etc.)

Fails to keep gun hand free during enforcement situations.

Stands directly in front of violator's car door.

Does not maintain sight of violators while writing citations.

Fails to properly use illumination.

Fails to inform dispatcher when leaving the vehicle.

Fails to maintain good physical condition.

Fails to utilize or maintain personal safety equipment properly.

Does not foresee or plan for potentially dangerous situations. Points gun at other officers.

Stands too close to vehicle traffic.

Stands in front of door when knocking.

Annex E

RATING RESPONDING NOT
 TO TRAINING OBSERVED

CRITICAL PERFORMANCE TASKS (Continued)

Officer Safety: General (Continued)

- Fails to have weapon ready when appropriate.
- Fails to cover other officers.
- Fails to search patrol car prior to duty and after transporting.
- Fails to check vehicle equipment.
- Other:

Success: Understands common principles of officer safety and generally applies them.

Excellence: Always keeps a safe position. Watchful during approaches to all calls. Aware of available cover/concealment. Plans for unexpected dangers. Not overconfident or paranoid.

E ___ Officer Safety: 1 2 3 4 5 6 Yes ___ No ___
 Suspicious Person or Prisoner

Officer Safety: Suspicious persons and prisoners

Unacceptable: Frequently violates common officer safety principles as detailed in D. In addition, fails to conduct searches when appropriate, confronts persons while seated in patrol car, fails to handcuff or restrain from a position of advantage, fails to employ department's approved person searches. Does not recognize the dangers posed by suspects and prisoners.

Success: General displays awareness of potential danger from suspicious persons and prisoners, maintains position of advantage.

Excellence: Always maintains position of advantage and is alert to changing conditions. Properly utilizes the department's person search techniques.

F ___ Control of Conflict: 1 2 3 4 5 6 Yes ___ No ___
 Voice Command

Control of conflict: Voice command

Unacceptable: Improper voice inflection, i.e. too soft or loud, Confused tone or voice command, indecisive, poor officer bearing, does not control situations.

Success: Speaks with authority in a calm clear voice.

Excellence: Always gives the appearance of complete command through voice tone and bearing.

G ___ Control of Conflict: Physical Skill 1 2 3 4 5 6 Yes ___ No ___

Control of conflict: Physical skill

Unacceptable: Fails to take appropriate action, physically weak, no cardiovascular fitness. Uses too little or too much force for given situations. Unable to use proper restraints. No knowledge or skill in the department's defensive tactics system.

Success: Maintains control without excessive force. Generally utilizes department's defensive tactics systems.

Excellence: Excellent knowledge and ability to employ the department's defensive tactics system. Well above average physical condition. Always prepared to use the appropriate amount of force IAW AR 190-14 and department guidelines.

Annex E

	RATING	RESPONDING TO TRAINING	NOT OBSERVED
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FREQUENT AND OTHER PERFORMANCE TASKS

H ___ Driving Skill: Non-Stress 1 2 3 4 5 6 Yes ___ No ___

Driving skill: Non-Stress conditions

Unacceptable: Continually violates vehicle code (red lights, stop signs), involved in chargeable accidents, lacks dexterity and coordination during vehicle operations, unsafe.

Success: Ability to maintain control of vehicle while being alert to activity outside the vehicle. Practices good defensive driving techniques.

Excellence: Sets excellent example of courteous, lawful driving while exhibiting good manipulative skills required of a patrolman, i.e. use the radio, spot lights, etc.

I ___ Orientation Skill: Non-Stress 1 2 3 4 5 6 Yes ___ No ___

Orientation skill: Non-Stress conditions

Unacceptable: Unaware of location while on patrol. Does not Understand how to use a map. Unable to relate location to destination.

Success: Reasonable knowledge of location on most situations. Can quickly use a map to find locations and appropriate response routes.

Excellence: Retains prior map information and is able to get to destinations by the shortest route.

J ___ Proper Report Selection: Accuracy 1 2 3 4 5 6 Yes ___ No ___

Proper form selection: Accuracy/Completeness

Unacceptable: Unable to determine proper form for given situations, Forms incomplete.

Success: Knows most standard forms and understands format. Completes Forms with reasonable accuracy.

Excellence: Consistently and rapidly completes detailed forms without assistance. High degree of accuracy.

K ___ Report Writing: Details 1 2 3 4 5 6 Yes ___ No ___

Report Writing: Organization /Details

Unacceptable: Totally incapable of organizing events into written form. Reports are not understandable or do not accurately reflect the circumstances encountered.

Success: Converts field situations into a logical sequence of thought to include all elements of the situation.

Excellence: A complete and detailed account of what occurred from beginning to end; written and organized so as to assist the reader in comprehending the occurrence.

L ___ Report Writing: Grammar/Spelling 1 2 3 4 5 6 Yes ___ No ___

Report Writing: Grammar/Spelling/Neatness

Unacceptable: Illegible, numerous misspelled words, incomplete Sentence structure, improper grammar.

Success: Grammar, spelling and neatness are satisfactory, in that errors are few and do not impair understanding.

Excellence: Very neat and legible, no spelling errors and flawless grammar .

Annex E

	RATING	RESPONDING TO TRAINING	NOT OBSERVED
FREQUENT AND OTHER PERFORMANCE TASKS			

M__ Report Writing: Time/Date 1 2 3 4 5 6 Yes__ No__ _____

Report Writing: appropriate Time Used

Unacceptable: Requires 2-3 hours to complete basic, simple reports.

Success: Completes basic, simple reports in about 30 minutes, or in about the same amount of time it normally takes a competent field officer to complete a similar report.

Excellence: Completes simple, basic reports in less time than it normally takes an experienced, competent field officer to complete similar reports. (Articulate this dependant on the type of report; what you consider a normal time to complete)

N__ Field Performance: Non-Stress 1 2 3 4 5 6 Yes__ No__ _____

Field Performance: Non-Stress conditions

Unacceptable: Seemingly confused and disoriented as to what action should be taken in a given situation.

Success: Able to access situations and take appropriate action.

Excellence: Requires no assistance and always takes proper course of action.

O__ Self-initiated Field Activity 1 2 3 4 5 6 Yes__ No__ _____

Self initiated field activity

Unacceptable: Does not see, or avoids activity. Does not follow up on situations; rationalizes suspicious circumstances. Makes no effort to locate criminal or suspicious activity.

Success: Recognizes and identifies suspected criminal activity. Makes an effort to locate criminal activity.

Excellence: Catalogs, maintains and uses information given at briefings for reasonable cause to stop vehicles and persons, and makes good quality apprehensions. Utilizes all spare time activity looking for criminal activity and conducting appropriate traffic stops, and citizen contact

P__ Problem-Solving/Decision-Making 1 2 3 4 5 6 Yes__ No__ _____

Problem Solving / Decision Making Ability

Unacceptable: Acts without thought or is indecisive. Relies on others to make his or her decisions.

Success: Is able to reason out problems and relate it to what he or she was taught. Has good perception and ability to make his or her own decisions.

Excellence: Excellent perception in foreseeing problems and arriving at excellent decisions.

Q__ Appropriate Radio Communication 1 2 3 4 5 6 Yes__ No__ _____

Appropriate Use of Communicating Codes

Unacceptable: Misinterprets communications codes, definitions or fails to use it in accordance with department policy. Fails to improve.

Success: Has good working knowledge of most communication code definitions and usually uses them properly.

Excellence: Uses communication codes with ease in all sending and receiving of transmissions.

Annex E

RATING

RESPONDING
TO TRAINING

NOT
OBSERVED

**FREQUENT AND OTHER PERFORMANCE
TASKS (Continued)**

R__ Listens/Comprehends Transmissions 1 2 3 4 5 6 Yes__ No__ _____

Listens and Comprehends Transmission

Unacceptable: Repeatedly misses his or her call sign and is unaware of adjoining zone traffic. Unaware of beat partner's location or status. Frequently has to ask dispatcher to repeat messages or does not comprehend transmission.

Success: Copies most radio transmissions directed to him or her and is generally aware of adjoining zone traffic. Is aware of beat partner's locations and activities.

Excellence: Always comprehends radio transmission and quickly makes a written record. Always aware of beat partner's status and location, as well as traffic in adjoining zones. Appropriately reacts to traffic.

S__ Articulation of Radio Transmissions 1 2 3 4 5 6 Yes__ No__ _____

Articulation of Transmission

Unacceptable: Does not preplan before transmitting message. Under or over modulation, resulting in dispatcher constantly asking for a repeat. "Clips" transmission, receives complaints about traffic from dispatcher, other officers, etc.

Success: Uses proper procedure with short, concise transmissions.

Excellence: Always uses proper procedure with clear, clam voice, even under stressful conditions.

KNOWLEDGE

T__ DES Policies/Procedures: Verbal 1 2 3 4 5 6 Yes__ No__ _____

Knowledge of Department Policy and Procedures: Verbal

Unacceptable: Consistently unable to answer FTO's questions.

Success: Answers most of FTO's questions.

Excellence: Consistently answers all FTO's questions.

U__ DES Policies/Procedures: Field 1 2 3 4 5 6 Yes__ No__ _____

Knowledge of Policies and Procedures: Field Performance

Unacceptable: Has no knowledge of department policies and procedures and is not making an effort to learn.

Success: Familiar with most commonly used department policies and procedures.

Excellence: Exceptional working knowledge of department policies and procedures, able to quote policies verbatim.

Annex E

	RATING	RESPONDING TO TRAINING	NOT OBSERVED
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KNOWLEDGE (Continued)

V___ Knowledge of Penal Code, MCM, and US Code 1 2 3 4 5 6 Yes___ No___

Knowledge of Penal Code/MCM/US Code/UCMJ: Verbal

Unacceptable: Consistently unable to answer FTO's questions.

Success: Answers most of FTO's questions.

Excellence: Consistently answers FTO's questions.

W___ Field Performance of Penal Code, MCM and US Code 1 2 3 4 5 6 Yes___ No___

Knowledge of Penal Code/MCM/US Code/UCMJ: Field Performance

Unacceptable: Does not know elements of the most basic, commonly used sections. Not able to learn, no attempt at improvement. Is unable to relate circumstances encountered to violations. Unable to locate sections in book.

Success: Working knowledge of commonly used sections. Relates circumstance encountered to appropriate violations. Is generally able to find sections in book.

Excellence: Outstanding knowledge of code has an ability to apply it to both normal and unusual activity. Frequently knows sections without having to refer to book.

X___ Knowledge of Vehicle Codes: Verbal 1 2 3 4 5 6 Yes___ No___

Knowledge of the Vehicle Code: Verbal

Unacceptable: Consistently unable to answer FTO's questions.

Success: Answers most of FTO's questions.

Excellence: Consistently answers FTO's questions.

Y___ Knowledge of Vehicle Codes: Field 1 2 3 4 5 6 Yes___ No___

Knowledge of Vehicle Code: Field Performance

Unacceptable: Does not know elements of most basic, commonly used sections. Not able to learn, no attempt at improvement. Is unable to relate circumstances encountered to violations. Unable to locate sections in book.

Success: Working knowledge of commonly used sections. Relates circumstances encountered to appropriate violations. Is generally able to find sections in book.

Excellence: Outstanding knowledge of code has an ability to apply it to both normal and unusual activity. Frequently knows sections without having to refer to book.

Annex E

RATING

RESPONDING
TO TRAINING

NOT
OBSERVED

**ATTITUDES AND RELATIONSHIP
BUILDING SKILLS**

Z__ Acceptance of Feedback: 1 2 3 4 5 6 Yes__ No__ _____
Verbal/Behavioral cues

Acceptance of Feedback: Verbal / Behavior

Unacceptable: Rationalizing, argumentative, refuses to make corrections, considers all criticism a personal attack.

Success: Accepts criticism in a positive manner and applies it to further the learning process.

Excellence: Solicits criticism in order to improve performance, never argues or blames others.

AA__ Attitude toward Police Work 1 2 3 4 5 6 Yes__ No__ _____

Attitude Towards Police Work

Unacceptable: Takes police work as ONLY a job, or uses job for an ego trip, abuses authority (badge heavy), no dedication or interest in learning.

Success: Expresses active interest in job.

Excellence: Utilizes off duty time to further professional knowledge, maintains high ideals toward professional responsibilities.

BB__ Relationships with Citizens 1 2 3 4 5 6 Yes__ No__ _____

Relationships with Citizens

Unacceptable: Abrupt, belligerent and overbearing, or introverted and uncommunicative.

Success: Courteous, friendly and empathetic, communicates in a professional and unbiased manner.

Excellence: Establishes rapport and is always objective. Always appears at ease in any person-to-person situation.

CC__ Relationships with FTO's 1 2 3 4 5 6 Yes__ No__ _____
and Supervisors

Relationship with FTOs, Sergeants, Watch Commanders, and Operations Support Personnel

Unacceptable: Constantly argues with FTO or other superior officers. Belittles FTO/supervisors in front of or to others. Fails to adhere to the chain of command. Insubordinate.

Success: Is able to establish a good student/teacher relationship with FTO. Understands and adheres to the chain of command. Respects Superior officers.

Excellence: Establishes excellent teacher/student relationship. Possesses thorough understanding of the chain of command and consistently adheres to it.

Annex E

	RATING	RESPONDING TO TRAINING	NOT OBSERVED
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APPEARANCE

DD__ General Appearance 1 2 3 4 5 6 Yes__ No__

General Appearance: Specify if necessary

Unacceptable: Overweight, dirty shoes and uniform, long unkempt hair, dirty weapon, offensive body odor.

Success: Neat, clean uniform and weapon, well groomed hair, shined shoes. Complies with AR 190-56.

Excellence: Tailored, clean uniform, sharp creases, spit shined shoes, shined leather, command bearing.

FIELD TRAINING OFFICER:

PROBATIONARY OFFICER

(Print Name)

(Print Name)

SIGNATURE

SIGNATURE

DATE

DATE

FINAL EVALUATION REPORT

A "Final Evaluation Report" (FER) will be recorded on a DEVELOPMENTAL COUNSELING FORM, DA 4856 (See Example I-2) and is to be completed by the FTO at the end of the FTO program. The FER provides the overall performance rating of the PO for entire FTO program. In addition to recording each PO's progress, the evaluation will indicate whether the PO has been recommended for solo assignment, for extended training, or adverse administrative action. The FER is also an excellent device for identifying training needs and documenting training efforts.

The FER should address all 30 (from A to DD) separate measurable behaviors and make a recommendation for certification by the PM/DES.

Annex E

DEVELOPMENTAL COUNSELING FORM			
For use of this form, see FM 8-22; the proponent agency is TRADOC.			
DATA REQUIRED BY THE PRIVACY ACT OF 1974			
AUTHORITY:	5 USC 551, Departmental Regulations; 10 USC 3013, Secretary of the Army and E.O. 1307 (SSCI)		
PRINCIPAL PURPOSE:	To assist leaders in conducting and recording counseling data pertaining to subordinates.		
ROUTINE USES:	For subordinate leader development (AW FM 8-21). Leaders should use this form as necessary.		
DISCLOSURE:	Disclosure is voluntary.		
PART I - ADMINISTRATIVE DATA			
Name (Last, First, AIB)	Rank/Grade	Social Security No.	Date of Counseling
Organization		Name and Title of Counselor	
PART II - BACKGROUND INFORMATION			
<p>Purpose of Counseling: <i>Leader states the reason for the counseling, e.g. Performance/professional or Event-oriented counseling, and includes the leader's facts and observations prior to the counseling.</i></p> <p>A "Final Evaluation Report" (FER) will be recorded on the DA 4856 and is to be completed by the FTO at the end of the FTO program. The FER provides the overall performance rating of the PO for entire FTO program. In addition to recording each PO's progress, the evaluation will indicate whether the PO has been recommended for solo assignment, for extended training, or adverse administrative action. The FER is also an excellent device for identifying training needs and documenting training efforts.</p> <p>The FER should address all 30 (from A to DD) as previously listed as separate measurable behaviors.</p>			
PART III - SUMMARY OF COUNSELING			
Complete this section during or immediately subsequent to counseling.			
<p>Key Points of Discussion:</p> <ul style="list-style-type: none"> A <input type="checkbox"/> Driving Skill: Stress Condition B <input type="checkbox"/> Orientation Skill: Stress Condition C <input type="checkbox"/> Field Performance: Stress Condition D <input type="checkbox"/> Officer Safety: General E <input type="checkbox"/> Officer Safety: Suspicious Person or Prisoner F <input type="checkbox"/> Control of Conflict: Voice Command G <input type="checkbox"/> Control of Conflict: Physical Skill H <input type="checkbox"/> Driving Skill: Non-Stress I <input type="checkbox"/> Orientation Skill: Non-Stress J <input type="checkbox"/> Proper Report Selection: Accuracy K <input type="checkbox"/> Report Writing: Details L <input type="checkbox"/> Report Writing: Grammar/Spelling M <input type="checkbox"/> Report Writing: Time/Date N <input type="checkbox"/> Field Performance: Non-Stress O <input type="checkbox"/> Self-initiated Field Activity P <input type="checkbox"/> Problem-Solving/Decision-Making Q <input type="checkbox"/> Appropriate Radio Communication R <input type="checkbox"/> Listens/Comprehends Transmissions S <input type="checkbox"/> Articulation of Radio Transmissions T <input type="checkbox"/> DES Policies/Procedures: Verbal U <input type="checkbox"/> DES Policies/Procedures: Field V <input type="checkbox"/> Knowledge of Penal Code, MCM, and US Code W <input type="checkbox"/> Field Performance of Penal Code, MCM and US Code X <input type="checkbox"/> Knowledge of Vehicle Codes: Verbal Y <input type="checkbox"/> Knowledge of Vehicle Codes: Field Z <input type="checkbox"/> Acceptance of Feedback: Verbal/Behavioral cues AA <input type="checkbox"/> Attitude toward Police Work BB <input type="checkbox"/> Relationships with Citizens CC <input type="checkbox"/> Relationships with FTO's and Supervisors DD <input type="checkbox"/> General Appearance 			
OTHER INSTRUCTIONS			
This form will be destroyed upon assignment (after the relative's transfer), separation of ETC, or upon retirement. For separation requirements and notification of loss of benefits consequences see local directives and AR 635-700.			

DA FORM 4856, MAR 2006

EDITION OF JAN 1981 OBSOLETE
Example 3-1

AFDZ/228

Annex E

Plan of Action: (The leader outlines that the subordinate will draft the counseling session to reach the agreed upon goal. The action must be specific enough to verify or maintain the subordinate's behavior and include a specific time line for implementation and assessment) (Part IV below)

Will recommend certification by the PM/DES.

Will NOT recommend certification by the PM/DES

Executive Closing: (The leader summarizes the key points of the session and checks if the subordinate understands the plan of action. The subordinate agrees/disagrees and provides remarks if appropriate.)

Individual counseled: I agree disagree with the information above.
Individual counseled remarks:

Signature of Individual Counseled: _____ Date: _____

Leader Responsibilities: (Leader's responsibilities in implementing the plan of action.)

Signature of Counselor: _____ Date: _____

PART IV - ASSESSMENT OF THE PLAN OF ACTION

Assessment: (Did the plan of action achieve the desired results? This section is completed by both the leader and the individual counseled and provides useful information for follow-up counseling.)

Counselor: _____ Individual Counseled: _____ Date of Assessment: _____

Note: Both the counselor and the individual counseled should retain a record of the counseling.

Name: _____

Div _____

DES FIRE DEPARTMENT NEW HIRE TRAINING

Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Accountability System (Annually)	ANAD DES-Fire		
Basic Toxic Training (Within 6 month of hiring)	ANCA		
Bloodborne Pathogen (Annually)	Dear Clinic		
Disaster Preparedness Plans Review	NFPA 1600		
Dispatch Operations	ANAD Dispatch SOG's Dispatch Training Guide		
Dispatch SOG's	ANAD DES-Fire		
EMS Credentialing	ANAD DES-Fire		
EMS Training/Refresher's	National Registry/State of Alabama DODI 6000.10 DODI 6055.6 Sec E2.5.7		
Equal Employment Opportunity (EO)	Equal Employment Opportunity (EEO) Office		
Fire Programs	ANAD DES-Fire		
New Employee Orientation (NEO) within 6 months of employment on the Depot (One Time Only)	ANAD DES-Fire		
Physical Fitness (Daily)	AR 420-1		
Post Familiarization	ANAD DES-Fire		
Proficiency Training	AR 420-1		
Regulation Review	AR 420-1 ANADR 420-06		
Emergency Vehicle Operation Course (EVOC)	ANAD DES - Fire		

Annex F

Name: _____

Div _____

3

3

7

Name: _____

Div _____

**DES TRAINING – ATTENDANCE AND RATING RECORD
FIRE DEPARTMENT REQUIRED TRAINING TASKS**

AR 420-1 & NFPA

FIRE FIGHTERS/EMT

**FIRST QUARTER TRAINING
(OCTOBER - DECEMBER)**

<u>Required/ Training Date</u>	<u>Type of Training</u>	<u>Item # AR 420-1</u>	<u>Subject to be Trained Trainings pertaining to specific duties and duty locations</u>	<u>Reference Material</u>	<u>Certifying Official</u>	<u>Date Completed</u>
Firefighter Oct	Suppression Proficiency	1	Hazardous Materials (Quarterly)	IFSTA AR 420-1		
Firefighter Oct	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Oct	Suppression Proficiency	5	Training Fires (Semi-annually)	IFSTA AR 420-1		
Firefighter Oct	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		
Firefighter Oct	Suppression Proficiency	8	Prefire Planning (Quarterly)	AR 420-1		
Firefighter Oct	Fire Protection	1	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 - Office of Domestic Preparedness (ODP)		
Firefighter Oct	Suppression Proficiency	4	Rescue Tools (Quarterly)	IFSTA AR 420-1		
Firefighter Oct	Suppression Proficiency	11	Fire Inspection Procedures (Semiannually)	IFSTA AR 420-1		
Firefighter Oct	Fire Prevention Proficiency	10	Residential Occupancies (Semi-Annual)	NFPA 101 AR 420-1		
Firefighter Oct	Fire Prevention Proficiency	20	Installed Sprinkler Systems (Semi-Annual)	NAPA13 UFC 3-600- 01 UFC 3-600- 02 AR 420-1		
Firefighter Oct	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Oct	Fire Prevention Proficiency	21	Project Review and Submittal (Semi-Annual)	NAPA 101 UFC 3-600-01 AR 420-1 ANADR 385-1		
Firefighter Oct	Suppression Proficiency	15	Natural Cover Fires (Quarterly)	IFSTA DODI 6055.6 Sec. E2.5.9 AR 420-1		
Firefighter Oct	Fire Prevention Proficiency	7	Places of Public Assembly (Semiannually)	NFPA 101 AR 420-1		
Firefighter Oct	Suppression Proficiency	12	Breathing Apparatus (Semiannually)	Manufacture 's Manual AR 420-1		
Firefighter Apr	Fire Prevention Proficiency	19	Installed Extinguishing Systems (Semi-Annually)	NFPA 71 UFC 3-600-01 AR 420-1		
Firefighter Nov	Suppression Proficiency	16	Hazardous Chemical Accidents (Quarterly)	IFSTA DODI 6055.6 Sec. E2.5.5 ANADR 385-1 AR 420-1		
Firefighter Nov	Suppression Proficiency	9	Water Supply for Fire Protection (Quarterly)	IFSTA AR 420-1		
Firefighter Nov	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Nov	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		
Firefighter Nov	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter Nov	Suppression Proficiency	2	First Aid/CPR (Quarterly)	IFSTA AR 420-1		
Firefighter Nov	Fire Prevention Proficiency	5	Features of Fire Protection (Semiannually)	NFPA 101 AR 420-1		

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Nov	Fire Protection	1	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 - (ODP)		
Firefighter Nov	Fire Protection		Incident Command (Semi-Annual)	National Incident Management System (NIMS)		
Firefighter Nov	Fire Prevention Proficiency	4	Means of Egress (Semi-annually)	NFPA 101 AR 420-1		
Firefighter Nov	Fire Prevention Proficiency	23	Welding and Cutting (Semi-annually)	ANADR 420-6		
Firefighter Nov	Fire Prevention Proficiency	22	Fire Investigation (Semi-annually)	IFSTA AR 420-1		
Firefighter Nov	Dispatching		Dispatch SOG's Training Guidebook (Annually)	ANAD DES-Fire		
Firefighter Nov	Fire Protection		Computer Training (Fire Programs, Word, Excel, GIS Web) (Quarterly)	AR 420-1		
Firefighter Nov			Exercises (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly) CAIRA Training	AR 420-1 ANAD DES-Fire		
Firefighter Dec	Fire Protection	1	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 (ODP)		
Firefighter Dec	Suppression Proficiency	10	Sprinkler Systems (Quarterly)	NFPA 13 AR 420-1		
Firefighter Dec	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter Dec	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Dec	Fire Prevention Proficiency	24	Munitions (Semi-Annual)	AR 385-64		

Annex G

Name: _____

Div _____

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Dec	Fire Prevention Proficiency	26	Base Population & Land Use	AR 420-1	Firefighter Dec	Fire Prevention Proficiency
Firefighter Dec	Fire Prevention Proficiency	2	Building Construction (Semiannually)	UFC 3-600-01 NFPA 241 AR 420-1	Firefighter Dec	Fire Prevention Proficiency
Firefighter Dec	Fire Prevention Proficiency	3	Classification of Occupancies (Semiannually)	NFPA 101 AR 420-1	Firefighter Dec	Fire Prevention Proficiency
Firefighter Dec	Fire Prevention Proficiency	25	Reports and Records (Semi-Annual)	AR 420-1	Firefighter Dec	Fire Prevention Proficiency
Firefighter Dec	Fire Protection		Evacuation Coordinator (Semi-annual)	ANADR 420-6	Firefighter Dec	Fire Protection
Firefighter Dec	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire	Firefighter Dec	Fire Protection

FIRE FIGHTER/EMT**SECOND QUARTER TRAINING
(JANUARY - MARCH)**

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Jan	Fire Protection	1	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 (ODP)		
Firefighter Jan	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Jan	EEO		Equal Employment Opportunity (EEO) (Annually)	ANAD Equal Employment Opportunity (EEO) Office		
Firefighter Jan	Suppression Proficiency	1	Hazardous Materials (Quarterly)	IFSTA AR 420-1		

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Jan	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter Jan	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		
Firefighter Jan	Fire Prevention Proficiency	15	Occupancies in Unusual Structures (Semiannually)	NFPA 101 AR 420-1		
Firefighter Jan	Suppression Proficiency	8	Prefire Planning (Quarterly)	AR 420-1		
Firefighter Jan	Fire Prevention Proficiency	25	Reports and Records (Semi-Annual)	AR 420-1		
Firefighter Jan	Fire Prevention Proficiency	26	Base Population & Land Use	AR 420-1		
Firefighter Jan	Fire Protection		Strategic Planning (Semi-Annual)	ANAD		
Firefighter Jan	Fire Protection		Disaster Planning (Semi-Annual)	NFPA 1600		
Firefighter Jan	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Jan	Suppression Proficiency	4	Rescue Tools (Quarterly)	IFSTA AR 420-1		
Firefighter Feb	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter Feb	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Feb	Suppression Proficiency	2	First Aid/CPR (Quarterly)	IFSTA AR 420-1		
Firefighter Feb	Suppression Proficiency	5	Training Fires (Semi-Annual)	IFSTA AR 420-1		
Firefighter Feb	Fire Prevention Proficiency	5	Features of Fire Protection (Semi-annually)	NFPA 101 AR 420-1		
Firefighter Feb	Fire Prevention Proficiency	22	Fire Investigation (Semi-annually)	IFSTA AR 420-1		
Firefighter Feb	Fire Protection		Computer Training (Fire Programs, Word, Excel, GIS Web) (Quarterly)	AR 420-1		

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Feb	Suppression Proficiency	16	Hazardous Chemical Accidents (Quarterly)	IFSTA DODI 6055.6 Sec. E2.5.5 ANADR 385-1 AR 420-1		
Firefighter Feb	Fire Fighter Safety		Infectious Control Bloodborne Pathogen (Annually)	29 CFR 1910.1030 ANADR 385-1		
Firefighter Feb	Fire Prevention Proficiency	23	Welding and Cutting (Semi-annually)	ANADR 420-6		
Firefighter Feb	Fire Prevention Proficiency	24	Munitions (Semi-annually)	AR 385-64		
Firefighter Feb	Suppression Proficiency	9	Water Supply for Fire Protection (Quarterly)	IFSTA AR 420-1		
Firefighter Feb	Fire Protection	1	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 (ODP)		
Firefighter Feb	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		
Firefighter Feb			Exercises (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly) CAIRA Training	AR 420-1 ANAD DES-Fire		
Firefighter Feb	Fire Prevention Proficiency	6	Building Service Equipment - Activate OC/EOC (Semiannually)	NFPA 101 AR 420-1		
Firefighter Feb	Fire Prevention Proficiency	11	Mercantile Occupancies (Semi-Annual)	NFPA 101 AR 420-1		
Firefighter Mar	Suppression Proficiency	10	Sprinkler Systems (Quarterly)	NFPA 13 AR 420-1		
Firefighter Mar	Suppression Proficiency	14	Fire Department Communications (Semi-annually)	IFSTA AR 420-1		

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Mar	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter Mar	Fire Prevention Proficiency	6	Building Service Equipment (Semi-annually)	NFPA 101 AR 420-1		
Firefighter Mar	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Mar	Suppression Proficiency	6	Mutual Aid (Annual) Was in first Quarter	AR 420-1		
Firefighter Mar	Suppression Proficiency	7	Structural Drills (Monthly) Night	IFSTA AR 420-1		
Firefighter Mar	Fire Protection	1	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 (ODP)		
Firefighter Sep	Fire Prevention Proficiency	8	Educational Occupancies (Semiannually)	NFPA 101 AR 420-1		
Firefighter Mar	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		
Firefighter Mar	Suppression Proficiency	15	Natural Cover Fires (Quarterly)	IFSTA DODI 6055.6 Sec. E2.5.9 AR 420-1		

THIRD QUARTER TRAINING
(APRIL - JUNE)

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Apr	Fire Protection	1	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 - (ODP)		
Firefighter Apr	Suppression Proficiency	1	Hazardous Materials (Quarterly)	IFSTA AR 420-1		

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Apr	EEO		Equal Employment Opportunity (EEO) (Annually)	ANAD Equal Employment Opportunity (EEO) Office		
Firefighter Apr	EEO		Sexual Harassment (Annually)	ANAD Equal Employment Opportunity (EEO) Office		
Firefighter Apr	Security		Anti-Terrorism (Annual)	ANAD DES-Fire		
Firefighter Apr	Suppression Proficiency	4	Rescue Tools (Quarterly)	IFSTA AR 420-1		
Firefighter Apr	Fire Prevention Proficiency	19	Installed Extinguishing Systems (Semi-annually)	NFPA 96 UFC 3-600- 01 AR 420-1		
Firefighter Apr	Fire Prevention Proficiency		Education Occupancies (Semi-annually)	NFPA101 AR 420-1		
Firefighter Apr	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Apr	Suppression Proficiency	8	Prefire Planning (Quarterly)	AR 420-1		
Firefighter Apr	Suppression Proficiency	11	Fire Inspection Procedures (Semi-Annually)	NFPA101 AR 420-1		
Firefighter Apr	Fire Prevention Proficiency	9	Health Care & Penal Occupancies (Semi-Annually)	NFPA101 AR 420-1		
Firefighter Apr	Fire Prevention Proficiency	19	Installed Extinguishing Systems (Semi-Annually)	NFPA 71 UFC 3-600- 01 AR 420-1		
Firefighter Apr	Fire Prevention Proficiency	18	Fire Alarm Systems (Semi-Annually)	NFPA 71 NFPA 74 AR 420-1		
Firefighter Apr	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Apr	Suppression Proficiency	12	Breathing Apparatus (Semiannually) Respiratory Protection (SCBA) (Annually)	Manufacture's Manual AR 420-1 29 CFR 1910.134 ANADR 385-1		
Firefighter Apr	Suppression Proficiency	15	Natural Cover Fires (Quarterly)	IFSTA DODI 6055.6 Sec. E2.5.9 AR 420-1		
Firefighter Apr	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter Apr	Firefighter May		Computer Training (Fire Programs, Word, Excel, GIS Web) (Quarterly)	AR 420-1		
Firefighter Apr	Fire Prevention Proficiency	20	Installed Sprinkler Systems (Semiannually)	NFPA 13 UFC 3-600-01 UFC 3-600-02 AR 420-1		
Firefighter May	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter May	Suppression Proficiency	2	First Aid/CPR (Quarterly)	IFSTA AR 420-1		
Firefighter May	Fire Protection		Incident Command (Semi-Annually)	National Incident Management System (NIMS)		
Firefighter May	Fire Protection		CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 (ODP)		

Annex G

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter May			Exercises (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly) CAIRA Training	AR 420-1 ANAD DES-Fire		
Firefighter May	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter May	Suppression Proficiency	9	Water Supply for Fire Protection (Quarterly)	IFSTA AR 420-1		
Firefighter May	Fire Prevention Proficiency	5	Features of Fire Protection (Semiannually)	NFPA 101 AR 420-1		
Firefighter May	Fire Prevention Proficiency	4	Means of Egress (Semi-annually)	NFPA 101 AR 420-1		
Firefighter May	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		
Firefighter May			Trench Rescue	ANAD Des-Fire		
Firefighter May	Fire Prevention Proficiency	16	Operating Features (Semi-Annual)	NFPA 101 AR 420-1		
Firefighter May	Fire Prevention Proficiency	17	Fire Extinguishers (Semiannually)	NFPA 10 AR 420-1		
Firefighter Jun	Suppression Proficiency	10	Sprinkler Systems (Quarterly)	NFPA 13 AR 420-1		
Firefighter Jun	Fire Prevention Proficiency		Places of Public Assembly (Semi-annually)	NFPA 101 AR 420-1		
Firefighter Jun		3	Pumper Operation (Annually)	IFSTA AR 420-1		
Firefighter Jun	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Jun		13	Apparatus Test (Annually)	IFSTA AR 420-1		
Firefighter Jun	Fire Prevention Proficiency	2	Building Construction (Semiannually)	UFC 3-600-01 NFPA 241 AR 420-1		

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Jun	Fire Prevention Proficiency	13	Industrial Occupancies (Semiannually)	NFPA 101 AR 420-1		
Firefighter Jun	Fire Prevention Proficiency	10	Residential Occupancies (Semiannual)	NFPA 101 AR 420-1		
Firefighter Jun	Fire Prevention Proficiency	12	Business Occupancies (Semiannually)	NFPA 101 AR 420-1		
Firefighter Jun	Suppression Proficiency	12	Breathing Apparatus (Semiannually) Respiratory Protection (SCBA) (Annually)	Manufacture's Manual AR 420-1 29 CFR 1910.134 ANADR 385-1		
Firefighter Jun	Suppression Proficiency	4	Rescue Tools (Quarterly)	IFSTA AR 420-1		
Firefighter Jun			Firefighter Safety Standards	ANAD DES-Fire		
Firefighter Jun	Fire Prevention Proficiency	3	Classification of Occupancies (Semiannually)	NFPA 101 AR 420-1		
Firefighter Jun	Suppression Proficiency	16	Hazardous Chemical Accidents (Quarterly)	IFSTA DODI 6055.6 Sec. E2.5.5 ANADR 385-1 AR 420-1		
Firefighter Jun	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter Jun	Fire Protection		CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 (ODP)		
Firefighter Jun	Fire Prevention Proficiency	14	Storage Occupancies (Semiannually)	NFPA 101 AR 420-1		
Firefighter Jun	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		

Name: _____

Div _____

FOURTH QUARTER TRAINING
(JULY - SEPTEMBER)

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Jul	Fire Protection		CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 (ODP)		
Firefighter Jul	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Jul	Suppression Proficiency	4	Rescue Tools (Quarterly)	IFSTA AR 420-1		
Firefighter Jul	Suppression Proficiency	8	Prefire Planning (Quarterly)	AR 420-1		
Firefighter Jul	Suppression Proficiency	15	Natural Cover Fires (Quarterly)	IFSTA DODI 6055.6 Sec. E2.5.9 AR 420-1		
Firefighter Jul	Suppression Proficiency	1	Hazardous Materials (Quarterly)	IFSTA AR 420-1		
Firefighter Jul	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter Jul	Fire Prevention Proficiency	13	Industrial Occupancies (Semiannually)	NFPA 101 AR 420-1		
Firefighter Jul	Fire Prevention Proficiency	12	Business Occupancies (Semiannually)	NFPA 101 AR 420-1		
Firefighter Jul	Fire Prevention Proficiency	14	Storage Occupancies (Semiannually)	NFPA 101 AR 420-1		
Firefighter Jul	Fire Prevention Proficiency	21	Project Review and Submittal (Semiannually)	UFC 3-600-01 NFPA 101 ANADR 385-1 AR 420-1		
Firefighter Jul	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		
Firefighter Jul	Fire Protection		Strategic Planning (Semi-Annual)	ANAD		

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Jul	Fire Prevention Proficiency	15	Occupancies in Unusual Structures (Semi-Annually)	NFPA 101 AR 420-1		
Firefighter Jul	Fire Protection		Disaster Planning (Semi-Annually)	NFPA 1600		
Firefighter Aug	Fire Protection		Computer Training (Semi-Annual) Computer Training (Fire Programs, Word, Excel, GIS Web) (Quarterly)	ANAD DES-Fire AR 420-1		
Firefighter Jul	Suppression Proficiency	9	Water Supply for Fire Protection (Quarterly)	IFSTA AR 420-1		
Firefighter Aug	Fire Prevention Proficiency	17	Fire Extinguishers (Semi-annually)	NFPA 10 AR 420-1		
Firefighter Aug	Fire Prevention Proficiency	16	Operating Features (Semi-annually)	NFPA 101 AR 420-1		
Firefighter Aug	Fire Prevention Proficiency	11	Mercantile Occupancies (Semi-annually)	NFPA 101 AR 420-1		
Firefighter Aug	Suppression Proficiency	10	Sprinkler Systems (Quarterly)	NFPA 13 AR 420-1		
Firefighter Aug	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		
Firefighter Aug	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter Aug			Exercises (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly) CAIRA Training	AR 420-1 ANAD DES-Fire		
Firefighter Aug	Fire Prevention Proficiency	6	Building Service Equipment - Activate OC/EOC (Semiannually)	NFPA 101 AR 420-1		

Annex G

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Aug	Suppression Proficiency	16	Hazardous Chemical Accidents (Quarterly)	IFSTA DODI 6055.6 Sec. E2.5.5 ANADR 385-1 AR 420-1		
Firefighter Aug	Fire Protection		CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 (ODP)		
Firefighter Aug	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		
Firefighter Aug	Suppression Proficiency	2	First Aid/CPR (Quarterly)	IFSTA AR 420-1		
Firefighter Aug	Emergency Medical		EMS Training (Annually)	National Registry/St ate of Alabama DODI 6000.10 DODI 6055.6 Sec E2.5.7		
Firefighter Sep	Fire Protection		CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 (ODP)		
Firefighter Sep	Suppression Proficiency		Prefire Plans Quick Reference Guide (Quarterly)	ANAD DES-Fire		
Firefighter Sep	Fire Prevention Proficiency	8	Educational Occupancies (Semiannually)	NFPA 101 AR 420-1		
Firefighter Sep	Suppression Proficiency	14	Fire Department Communications (Semiannually)	IFSTA AR 420-1		

Name: _____

Div _____

FIRE FIGHTER/EMT

Required Training Date	Type of Training	Item # AR 420-1	Subjects to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Firefighter Sep	Suppression Proficiency	7	Structural Drills Night Drill (Monthly)	IFSTA AR 420-1		
Firefighter Sep	Fire Prevention Proficiency	18	Fire Alarm Systems Dispatch Operations (Semiannually)	NFPA 72 NFPA 74 AR 420-1		
Firefighter Sep	Fire Protection		Post Familiarization/Demand Zones (Monthly)	ANAD DES-Fire		
Firefighter Sep	Suppression Proficiency	7	Structural Drills (Monthly)	IFSTA AR 420-1		
Firefighter Sep	Emergency Medical		EMS Training (Annually)	National Registry/St ate of Alabama DODI 6000.10 DODI 6055.6 Sec E2.5.7		
Firefighter Sep	Fire Prevention Proficiency	9	Health Care and Penal Occupancies (Semiannually)	NFPA 101 AR 420-1		
Firefighter Sep	Physical Fitness	6	Physical Fitness (Daily)	AR 420-1		

Annex G

Name: _____

Div _____



Name: _____

Div _____

**DES TRAINING - ATTENDANCE AND RATING RECORD
FIRE DEPARTMENT REQUIRED TRAINING TASKS
AR 420-90 & NFPA**

DISPATCHERS/EMERGENCY SUPPORT ASSISTANT TRAINING

Required Training Date	Type Training	Required	Subject	Reference Material	Certifying Official	Date Completed
Every 2 years	Dispatching	Dispatcher	Emergency Fire Dispatch (EFD) (Recert every 2 years)	ANAD DES-Fire		
Every 2 years	Dispatching	Dispatcher	Emergency Medical Dispatch (EMD) (Recert every 2 years)	ANAD DES-Fire		

**FIRST QUARTER TRAINING
(OCTOBER - DECEMBER)**

Required Training Date	Type Training	Required	Subject	Reference Material	Certifying Official	Date Completed
Oct	Dispatching	Dispatcher	Dispatch SOGs (Annual)	ANAD DES-Fire		
Oct	Dispatching	Dispatcher	Fire Programs (Annual)	ANAD DES-Fire		
Nov	Dispatching	Dispatcher	GIS Web (Annual)	ANAD DES-Fire		
Nov	Dispatching	Dispatcher	HAZMAT Awareness (Annual)	AR 420-1		
Dec	Dispatching	Dispatcher	Pre-Fire Planning (Quarterly)	ANAD DES-Fire		

**SECOND QUARTER TRAINING
(JANUARY - MARCH)**

Required Training Date	Type Training	Required	Subject	Reference Material	Certifying Official	Date Completed
Jan	Dispatching	Dispatcher	Pre-Fire Planning (Quarterly)	ANAD DES-Fire		
Jan	Dispatching	Dispatcher	Telecommunications I/II (Annual)	AR 420-1		
Feb	Dispatching	Dispatcher	Plans Review (Semi-Annual)	ANAD DES-Fire		
Mar	Dispatching	Dispatcher	EMD/EFD Cards Review (Semi-Annual)	ANAD DES-Fire		

**THIRD QUARTER TRAINING
(APRIL – JUNE)**

Required Training Date	Type Training	Required	Subject	Reference Material	Certifying Official	Date Completed
Apr	Security	Dispatcher	Anti-Terrorism (Annual)	ANAD DES-Fire		
Apr	Professional Development	Dispatcher	Conflict Resolution			
May	EEO	Dispatcher	Equal Employment Opportunity (Annual)	EEO Office		
May	Professional Development	Dispatcher	Stress Management	AR 420-1		
Jun	Dispatching	Dispatcher	Pre-Fire Planning (Quarterly)	ANAD DES-Fire		
Jun	EEO	Dispatcher	Sexual Harassment (Annual)	EEO Office		

**FOURTH QUARTER TRAINING
(July – September)**

Required Training Date	Type Training	Required	Subject	Reference Material	Certifying Official	Date Completed
Jul	Dispatching	Dispatcher	CPR/AED (Annual)	ANAD DES-Fire		
Aug	Dispatching	Dispatcher	Pre-Fire Planning (Quarterly)	ANAD DES-Fire		
Aug	Professional Development	Dispatcher	Time Management	AR 420-1		
Aug	Professional Development	Dispatcher	Team Building	AR 420-1		
Sep	Dispatching	Dispatcher	Plans Review (Semi-Annual)	ANAD DES-Fire		

Name: _____

Div _____

DES FIRE DEPARTMENT TRAINING – ATTENDANCE AND RATING RECORD**SUPERVISOR TRAINING**

Required Training Date	Type Training	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Daily	Supervisory	Physical Fitness (Daily)	AR 420-1		
Annual	Supervisory	Self-Development Classes (two annually)	Army Family Team Building (AFTB) MWR		

**FIRST QUARTER TRAINING
(OCTOBER – DECEMBER)**

Required Training Date	Type Training	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Oct	Supervisory	CBRNE Equipment (Semi-Annual)	ANAD DES-Fire		
Nov	Supervisory	Disaster Preparedness (Plan Review) (Semi-Annual)	NFPA 1600		
Dec	Supervisory	Mutual Aid (Semi-Annual)	NFPA 1600		

**SECOND QUARTER TRAINING
(JANUARY - MARCH)**

Required Training Date	Type Training	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Jan	Supervisory	Activating Operations Center/EOC (Annual)	ANAD DES-Fire		
Jan	Supervisory	Command and Control (Annual)	NIMS NFPA		
Jan	Supervisory	EMS Training (Annual)	ANAD DES-Fire		
Feb	EEO	Equal Employment Opportunity (Annual)	EEO Office		
Feb	Supervisory	Fire Programs (Annual)	ANAD DES-Fire		
Feb	Supervisory	Post Familiarization (Annual)	ANAD DES-Fire		
Mar	Supervisory	SOGs (Annual)	ANAD DES-Fire		
Mar	Supervisory	Proficiency Training (Annual)	AR 420-1		

SUPERVISOR TRAINING

Required Training Date	Type Training	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Mar	Supervisory	Regulation Review (Annual)	AR 420-1 ANADR 420-06		

THIRD QUARTER TRAINING (APRIL - JUNE)

Required Training Date	Type Training	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Apr	Security	Anti-Terrorism (Annual)	ANAD DES-Fire		
Apr	Supervisory	CBRNE Equipment (Semi-Annual)	ANAD DES-Fire		
Apr	Professional Development	Firefighter	Conflict Resolution		
May	Supervisory	Disaster Preparedness (Plan Review) (Semi-Annual)	NFPA 1600		
May	Supervisory	Mutual Aid (Semi-Annual)	NFPA 1600		
May	Professional Development	Stress Management	AR 420-1		
Jun	EEO	Sexual Harassment (Annual)	EEO Office		

FOURTH QUARTER TRAINING (JULY - SEPTEMBER)

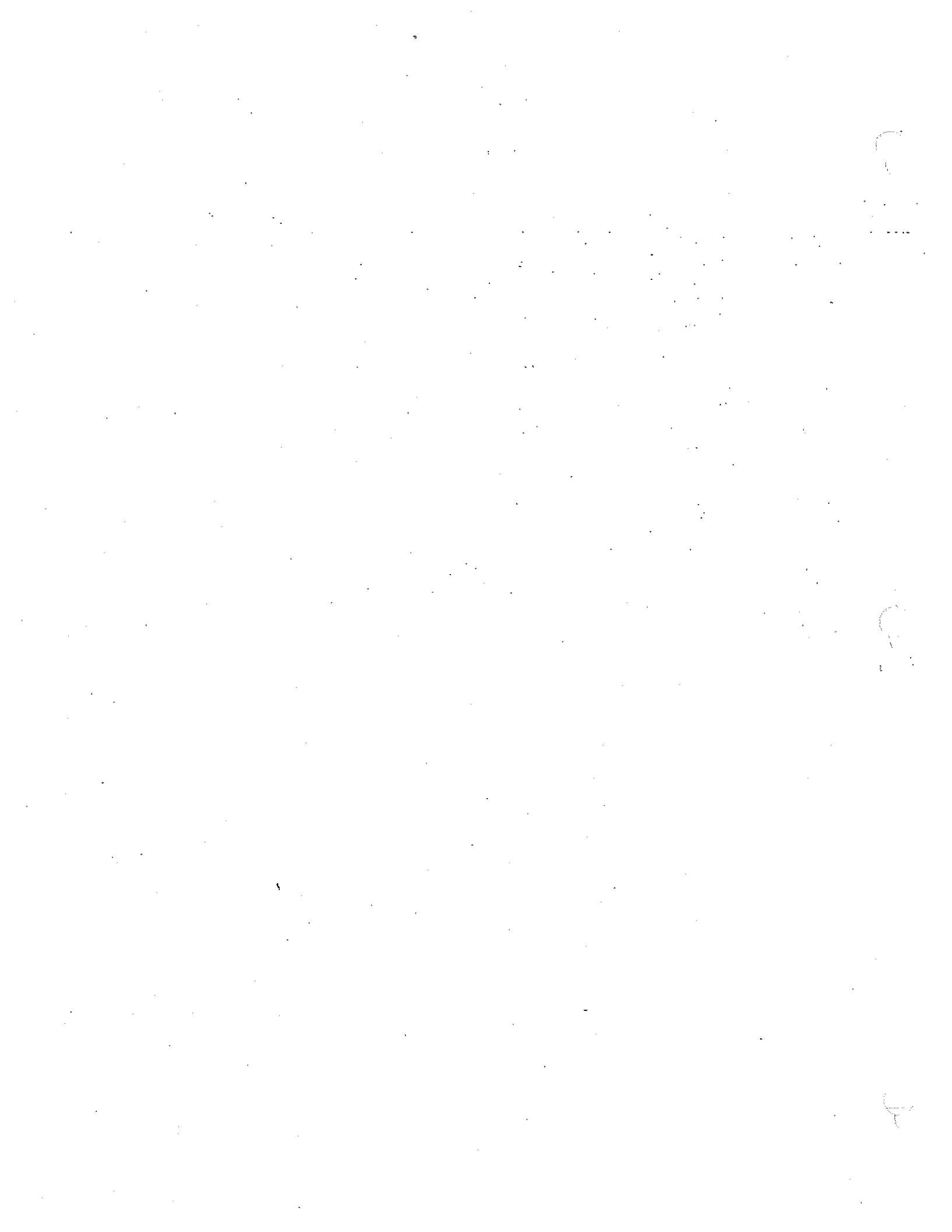
Required Training Date	Type Training	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Aug	Professional Development	Time Management	AR 420-1		
Aug	Professional Development	Team Building	AR 420-1		

Name: _____

Div _____

EMS TRAINING

Type Training	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
EMS	Fire Programs	ANAD DES-Fire		
EMS	Certification	National Registry or State of Alabama		
EMS	Advanced Cardiac Life Support (ACLS) (2 years)	ANAD DES-Fire		
EMS	Pediatric Advanced Life Support (PALS) (2 Years)	ANAD DES-Fire		
EMS	Basic Trauma Life Support (BTLS) (2 Years)	ANAD DES-Fire		
EMS	CPR/AED (Annual)	ANAD DES-Fire		
EMS	Emergency Vehicle Operator Course (EVOC)	ANAD DES-Fire		
EMS	Mass Casualty	ANAD DES-Fire		
EMS	Paramedic Refresher (2 Years)	ANAD DES-Fire		



Name: _____

Div _____

**DES TRAINING – ATTENDANCE AND RATING RECORD
FIRE DEPARTMENT REQUIRED TRAINING TASKS
AR 420-1 & NFPA**

FIRE PROTECTION SPECIALIST

**FIRST QUARTER TRAINING
(OCTOBER - DECEMBER)**

<u>Required/ Training Date</u>	<u>Type of Training</u>	<u>Item # AR 420-1</u>	<u>Subject to be Trained Training pertaining to specific duties and duty locations</u>	<u>Reference Material</u>	<u>Certifying Official</u>	<u>Date Completed</u>
Oct	Fire Protection		CAIRA (Quarterly)	ANAD DES-Fire		
Oct	Fire Protection		Computer Training (Semi-Annual)	ANAD DES-Fire		
Oct	Fire Protection		Dispatch Operations (Quarterly)	Dispatch SOGs Dispatch Training Guide		
Oct	Fire Protection		Exercise (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly)	AR 420-1		
Oct	Fire Protection		File Maintenance (Annual)	ANAD DES-Fire		
Oct	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Oct	Fire Protection		Fire Programs (Annual)	ANAD DES-Fire		
Oct	Fire Protection		HAZWOPER (Annual)	29 CFR 1910.120 29 CFR 1910.1200		
Oct	Fire Protection		Incident Command (Semi-Annual)	National Incident Management System (NIMS)		
Oct	Fire Prevention Proficiency		Inspection Procedures (Semi-Annual)	IFSTA NFPA 1031		

FIRE PROTECTION SPECILIST

Required/ Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Oct	Fire Protection		Inspection Process (FIRES PROGRAM) (Quarterly)	AR 420-1		
Oct	Fire Protection		Lock Out/Tag Out (Annual)	29 CFR 1910.147 ANADR 385- 1		
Oct	Fire Protection		Mutual Aid (Semi-Annual)	AR 420-1 DoDI 6055.6		
Oct	Fire Protection		Proficiency Training (Monthly)	AR 420-1		
Oct	Fire Protection		Regulation Review (Quarterly)	UFC 3-600- 01/02 NFPA 101		
Oct	Fire Protection		Safety (Monthly)	NFPA ANADR 385- 1		
Nov	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Nov	Fire Protection		Proficiency Training (Monthly)	AR 420-1		
Nov	Fire Protection		Safety (Monthly)	NFPA ANADR 385-1		
Dec	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Dec	Fire Protection		Proficiency Training (Monthly)	AR 420-1		
Dec	Fire Protection		Safety (Monthly)	NFPA ANADR 385-1		

Name: _____

Div _____

FIRE PROTECTION SPECILIST**SECOND QUARTER TRAINING**
(JANUARY - MARCH)

<u>Required Training Date</u>	<u>Type of Training</u>	<u>Item # AR 420-1</u>	<u>Subject to be Trained Training pertaining to specific duties and duty locations</u>	<u>Reference Material</u>	<u>Certifying Official</u>	<u>Date Completed</u>
Jan	Fire Protection		Evacuation Coordinator (Semi-Annual)	ANADR 420-6		
Jan	Fire Protection		Accountability System (Annual)	ANAD DES-Fire		
Jan	Fire Protection		CAIRA (Quarterly)	ANAD DES-Fire		
Jan	Fire Protection		Disaster Preparedness (Plan Review) (Annual)	NFPA 1600 DoD 2000.12		
Jan	Fire Protection		Dispatch Operations (Quarterly)	Dispatch SOGs Dispatch Training Guide		
Jan	Fire Protection		Exercise (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly)	AR 420-1		
Jan	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Jan	Fire Protection		Infection Control Blood borne Pathogens (Annual)	29 CFR 1910.1030 ANADR 385-1		
Jan	Fire Protection		Inspection Process (FIRES PROGRAM) (Quarterly)	AR 420-1		
Jan	Fire Protection		Proficiency Training (Monthly)	AR 420-1		
Jan	Fire Protection		Regulation Review (Quarterly)	UFC 3-600-01/02 NFPA 101		
Jan	Fire Protection		Safety (Monthly)	NFPA ANADR 385-1		
Feb	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Feb	Fire Protection		Proficiency Training (Monthly)	AR 420-1		

FIRE PROTECTION SPECILIST

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Feb	Fire Protection		Safety (Monthly)	NFPA ANADR 385-1		
Mar	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Mar	Fire Protection		Proficiency Training (Monthly)	AR 420-1		
Mar	Fire Protection		Safety (Monthly)	NFPA ANADR 385-1		

THIRD QUARTER TRAINING (APRIL - JUNE)

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Apr	Fire Protection		Dispatch Operations (Quarterly)	Dispatch SOGs Dispatch Training Guide		
Apr	Fire Protection		Exercise (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly)	AR 420-1		
Apr	Security		Anti-Terrorism (Annual)	ANAD DES-Fire		
Apr	Fire Protection		CAIRA (Quarterly)	ANAD DES-Fire		
Apr	Fire Protection		Computer Training (Semi-Annual)	ANAD DES-Fire		
Apr	EEO		Equal Employment Opportunity (Annual)	EEO Office		
Apr	Professional Development		Conflict Resolution			
May	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		

Name: _____

Div _____

FIRE PROTECTION SPECILIST

Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Complete
May	Fire Protection		Incident Command (Semi-Annual)	National Incident Management System (NIMS)		
May	Fire Prevention Proficiency		Inspection Procedures (Semi-Annual)	IFSTA NFPA 1031		
May	Fire Protection		Inspection Process (FIRES PROGRAM) (Quarterly)	AR 420-1		
May	Fire Protection		Live Fire (Annual)	AR 420-1 DoDI 6055.6 Sec E2.5.17.4		
May	Fire Protection		Mutual Aid (Semi-Annual)	AR 420-1 DoDI 6055.6		
May	Professional Development		Stress Management			
Jun	Fire Protection		Proficiency Training (Monthly)	AR 420-1		
Jun	Fire Protection		Regulation Review (Quarterly)	UFC 3-600-01/02 NFPA 101		
Jun	Fire Protection		Safety (Monthly)	NFPA ANADR 385-1		
Jun	EEO		Sexual Harassment (Annual)	EEO Office		
Jun	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Jun	Fire Protection		Proficiency Training (Monthly)	AR 420-1		
Jun	Fire Protection		Safety (Monthly)	NFPA ANADR 385-1		
Jun	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Jun	Fire Protection		Proficiency Training (Monthly)	AR 420-1		
Jun	Fire Protection		Safety (Monthly)	NFPA ANADR 385-1		

FOURTH QUARTER TRAINING
(JULY – SEPTEMBER)

FIRE PROTECTION SPECIALIST

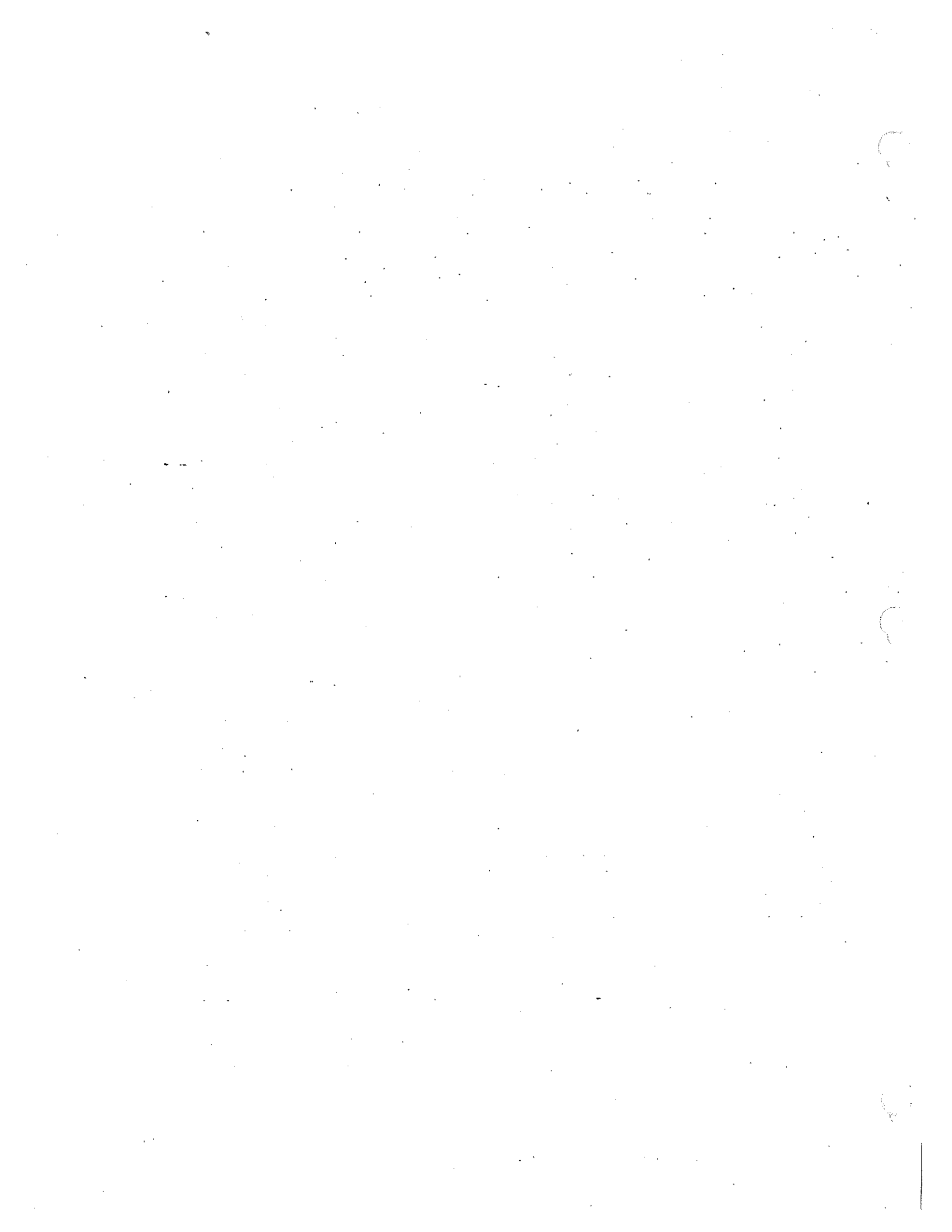
Required Training Date	Type of Training	Item # AR 420-1	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Jul	Fire Protection		CAIRA (Quarterly)	ANAD DES-Fire		
Jul	Fire Protection		Confined Space Rescue (Annual)	29 CFR 1910.146 ANADR 385-1		
Jul	Fire Protection		Dispatch Operations (Quarterly)	Dispatch SOGs Dispatch Training Guide		
Jul	Fire Protection		Driver Training (EVOC) (Annual)	AR 600-55 Ch. 1 IFSTA		
Jul	Fire Protection		Emergency Medical Services (EMS) (Annual)	Natl Registry State of AL DoDI 6000.10		
Jul	Fire Protection		Emergency Vehicle Operation Course (EVOC) (Annual)	ANAD DES-Fire		
Jul	Fire Protection		EMS Training (Annual)	Natl Registry State of AL DoDI 6000.10		
Jul	Fire Protection		Exercise (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly)	AR 420-1		
Jul	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Jul	Fire Protection		Inspection Process (FIRES PROGRAM) (Quarterly)	AR 420-1		
Jul	Fire Protection		Proficiency Training (Monthly)	AR 420-1		
Jul	Fire Protection		Regulation Review (Quarterly)	UFC 3-600-01/02 NFPA 101		
Jul	Fire Protection		Safety (Monthly)	NFPA ANADR 385-1		
Jul	Fire Protection		Toxic Chemical (Annual)			
Aug	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Aug	Fire Protection		Proficiency Training (Monthly)	AR 420-1		

Name: _____

Div _____

FIRE PROTECTION SPECILIST

Required Training Date	Type of Training	Item # AR	Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Aug	Fire Protection	420-1	Safety (Monthly)	NFPA ANADR 385-1		
Aug	Professional Development		Time Management	AR		
Aug	Professional Development		Team Building	AR		
Sep	Fire Protection		Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26		
Sep	Fire Protection		Proficiency Training (Monthly)	AR 420-1		
Sep	Fire Protection		Safety (Monthly)	NFPA ANADR 385-1		
Sep	Fire Protection		Evacuation Coordinator (Semi-Annual)	ANADR 420-6		



Annex K

TACOM-ANAD INDIVIDUAL DEVELOPMENT PLAN (IDP)

DES EMPLOYEE NAME: _____

POSITION TITLE/SERIES/GRADE: GS- _____

TODAY'S DATE: _____

PERIOD COVERING _____ **TO** _____

SUPERVIOR/COSTCENTER: _____

CAREER PROGRAM (IF APPLICABLE) _____

FORMAL CLASSROOM TRAINING (INCLUDING PROJECTED DATES AND COST):

OJT AND DEVELOPMENTAL ASSIGNMENTS (INCLUDE PROJECTED DATES):

SELF-DEVELOPMENT (INCLUDE PROJECTED DATES AND COST IF REQUESTED):

NOTE: PLEASE ATTACH TRAINING ACCOMPLISHMENTS/COMPLETIONS TO INCLUDE DATES AND COST, IF APPLICABLE.

Annex K

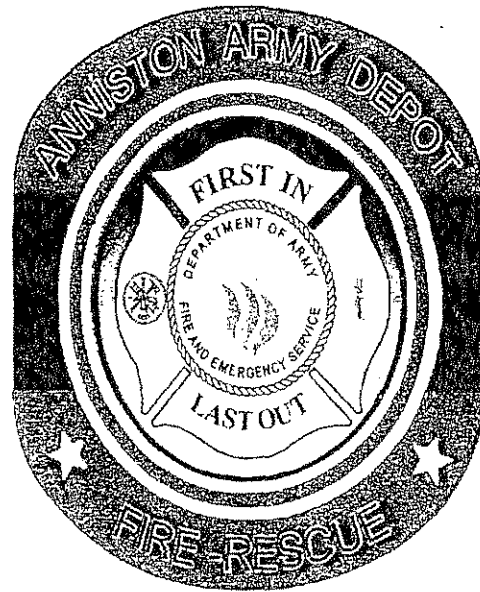
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Directorate of Emergency Services

Training and Development Plan



Security

&

Fire

Fiscal Year 2010

Anniston Army Depot

EXHIBIT Exh 45



DEPARTMENT OF THE ARMY
US ARMY CHEMICAL MATERIALS AGENCY
ANNISTON CHEMICAL ACTIVITY
7 FRANKFORD AVENUE
ANNISTON, ALABAMA 36201-4199

REPLY TO
ATTENTION OF:

CMAN-CO

02 SEP 2009

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Specialized Training

1. Reference AR 190-59, Chemical Agent Security Program, 11 Sep 06.
2. The following Directorate of Emergency Services (DES) personnel are authorized to schedule and certify specialized training for security force personnel pertaining to specific duties and duty locations IAW paragraph 10-4 of reference:

Maj. Earnest W. Woods -- Chief, Day Shift
Cpt. Teri L. Curry -- Asst Chief, Day Shift
Cpt. David W. Garrett -- Asst Chief, Day Shift
Maj. Raymond L. Marsh -- Chief, Night Shift
Cpt. Charles N. Padgett -- Asst Chief, Night Shift
Cpt. Charles R. Thomas -- Asst Chief, Night Shift
Bryant E. Mathis -- Training Coordinator
3. The following have been selected as specialized training subjects:
 - a. CPR, AED, and basic first aid for all security force personnel.
 - b. Chemical Surety Training.
 - c. Current and postulated threat.
 - d. Weapons Training.
 - e. National Defense Area Training.
 - f. Use of Force Training.
 - g. Weapons Qualification/Familiarization.
 - h. Security Desk Operations (Post 1).
 - i. IDS Operations and Maintenance (Post 7 and Post 11).
 - j. Personnel Controlling Entry into the CLA (Post 9/9A/B, and Post 12/12A).
 - k. SRT Members Training.
 - l. Armorers.

CMAN-CO

SUBJECT: Specialized Training

m. Key Control Officers and Custodians.

n. Shift Supervisors.

(1) Site Defense Plan.

(a) Motivation of Security Personnel.

(b) Evaluation and Uses of Intelligence Services.

(c) Bomb Threats.

(d) Hostage Situations.

(e) Civil Disturbance/Demonstrations.

(2) Chemical Agent Recapture and Recovery Operations.

(a) Recapture and Recovery Plan.

(b) Interaction with Other Military or Civilian Recovery Forces.

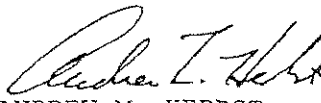
(3) Emergency Reporting Requirements.

(4) General Leadership Training.

o. Additional site and situational specific training determined by the Commander as needed.

4. Specialized training will be documented, indicating that each security guard is proficient to perform assigned duties.

5. This supersedes memorandum, ANCA, AMSCM-OPAN-CO, 21 Jul 08.


ANDREW M. HERBST
LTC, CM
Commanding

DISTRIBUTION:

DES Training Coordinator
Chief, Day Shift
Chief, Night Shift
Key and Lock Control Officer
CA4 Coordinator
Post 1
Post 11

**DIRECTORATE OF EMERGENCY SERVICES
FY 2010 TRAINING AND DEVELOPMENT PLAN**

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Annex I Fire Department Supervisor Training-----	I-1
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Annex J Fire Department Fire Protection Specialist-----	J-1
Annex K TACOM-ANAD Individual Development Plan (IDP)-----	K-1

SUBJECT: Training Policy of the Directorate of Emergency Services (DES) Employees at Anniston Army Depot

1. The Directorate of Emergency Services, Training and Development Plan establishes the directorate's civilian training program. Addressed in this Plan are training and development requirements, which are necessary to accomplish the mission of the directorate. This training plan is based on four objectives.

- a. Provide required regulatory training.
- b. Increase productivity by enhancement of knowledge, skills, and abilities.
- c. Provide training necessitated by change in technology, procedures, and work assignments.
- d. Conduct a training program that meets total depot needs.

2. This plan is established to provide training and development opportunities to each employee as needed for job proficiency. This policy applies to every employee whose performance can be enhanced through valid training experiences. It will be administered without regard to race, religion, national origin, gender, handicap or age.

3. DES personnel will be trained within budgetary limitations based on a bonafide need for training. While Federal Law prohibits government financial support for training that is not needed for the performance for official duties, employees are encouraged to participate in self-development opportunities offered though the Army Correspondence Course Program and/or The Army Knowledge Online (AKO) programs. Each employee should participate with their supervisor in the preparation of their Individual Development Plans (IDP).

4. Supervisors will:

- a. Use on site and locally available training to a maximum.
- b. Overtime for training will be authorized by the Director of Emergency Services only.
- c. Discuss and plan the Individual Development Plan (IDP) with each employee prior to completion of annual appraisals.
- d. Maintain training records for all subordinates.
- e. Ensure all annual refresher training is accomplished for all employees.

5. Personnel trained at government expense will be called upon to share this acquired knowledge through instructing DES employees during "in house" training.

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SUBJECT: Training Policy of the Directorate of Emergency Services (DES) Employees at Anniston Army Depot

6. The purpose of the Directorate of Emergency Services (DES) Training Plan is to identify training needs, funds, facilities, equipment, and instructional resources required to meet the directorate's current fiscal year training needs. When approved, it serves as a guide and authority for necessary actions that is required to accomplish the training requirements.

7. The objectives of this plan are too;

a. Assure that 100% of all mandatory refresher training requirements are completed IAW applicable regulations and directives, (e. g.), DA Civilian Police Field Training Manual, (ST 19-083), DA Civilian Security Guard Field Training Manual, (ST 19-085), Security Guard POI, safety, toxic chemical agent training, hazardous materials training, prevention of sexual harassment, CPR, etc.

b. All Security guard/police personnel will complete training on the use of force, Authority and jurisdiction and qualify with basic weapons before being assigned duties requiring a weapon and uniform. All Security guard/police will sign the "Authority of Civilian Police and Security Guards Memorandum" acknowledging they understand their authority and who grants that authority after completion of the annual training.

c. All Security guard/police that have been deployed or absent from ANAD for three (3) months or more will complete refresher training conducted by the DES Training Coordinator.

d. All Fire personnel will complete training will complete training on suppression proficiency, fire prevention proficiency, post familiarization, emergency vehicle dispatcher, and emergency support assistant.

e. Achieve 100% space utilization of formal school quotas. New DES personnel will complete all on-depot training requirements prior to attending off-depot training courses.

f. All newly hired security guards/police personnel will complete the Security Guard Basic 160 hour course within 60 days of assignment.

g. New Hire Training for Fire Department will be completed within one year (12 months) of the hiring date.

g. All newly hired DES personnel will attend the Basic Toxic Training required for Chemical Surety within six months of assignment.

h. All newly hired DES personnel will attend the next scheduled Depot New Employees Orientation Course.

i All DES personnel will complete Chemical Surety Training prior to being assigned to duties in the chemical area.

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SUBJECT: Training Policy of the Directorate of Emergency Services (DES) Employees at Anniston Army Depot

j. Assure newly appointed supervisors will complete the depot's Basic Supervisory Development Course within one year of assignment to a supervisory position

8. Army Regulations (AR) 50-6 Chemical Surety, AR 190-56 The Army Civilian Police and Security Guard Program, AR 190-59 Chemical Agent Security Program, AR 190-11 Physical Security of Arms, Ammunition, and Explosives, AR 190-13 The Army Physical Security Program, AR 190-14 Carrying of Firearms and Use of Force for Law Enforcement and Security Duties, AR 190-58 Personal Security, DA Civilian Police Field Training Manual, (ST 19-083), DA Civilian Security Guard Field Training Manual, (ST 19-085), ANCAR 50-6 Anniston Chemical Activity Chemical Surety and AMC-M 350-2 HQ AMC Training Policy list the annual refresher training requirements for all security guard/police. Annual refresher training at Anniston Army Depot is task oriented, maximizing "hands on" type instruction and incorporates principle doctrines of infantry and military police training. Training will be in accordance with DA Guard POI subjects include:

- a. Organization and functions of the security force.
- b. Authority and jurisdiction of civilian security guard/police.
- c. Personal conduct, appearance, and relations with employees and the general public.
- d. Weapons training, to include qualification firing of basic arms and familiarization firing with secondary weapons. All security personnel required to be armed will qualify with the M16A2 rifle and M9 pistol and will be required to fire the 12 gauge shotgun for familiarization. Firing will also be accomplished during hours of limited visibility and while wearing the protective mask. Periods between weapons qualification/familiarization will not exceed six months
- e. Newly hired guard/police personnel will conduct limited visibility firing (night fire) during the initial training.
- f. SRT Weapons Training. SRT members will as a minimum, familiarize monthly and qualify quarterly with their assigned weapons. The use of stress firing courses will be used. SRT snipers will as a minimum familiarize monthly and qualify every 60 days with the M-24 sniper rifle. In alternating months, snipers will qualify with the M-24 and familiarize fire their assigned weapons. Qualification firing to be conducted IAW AR 190-58.
- g. Additional duties and responsibilities of security force members.
 - (1) Current and Postulated Threat
 - (2) Use of Force

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SUBJECT: Training Policy of the Directorate of Emergency Services (DES) Employees at Anniston Army Depot

i. Patrol techniques.

j. The Training program includes written and performance type examinations designed to test the technical competence in five main areas: weapons, first aid, chemical, report writing, and duties and responsibilities. The Performance Measures listed for each Critical Task will be completed by each Police/Security Guard during the scheduled training period for the task. A copy of each performance measure sheet is located in annex D.

k. All annual refresher training will be completed by the end of the fiscal year. All subjects will be retrained before or during the 12th month from the previous training period.

9. Specialized training is provided to selected security guard/police and other DES personnel through attendance at courses offered through either civilian or military schools. Designated supervisory personnel will certify the security guard/police job proficiency specialized training. Specialized training and test will include, but not limited too the following; See Annex D for Specialized Test.

a. Security Desk Sergeants (Post 1)

b. Intrusion Detection System (IDS) Operators (Post 7 and Post 11)

c. Key Control Officers and Custodians (Post 1, Post 7, and Post 11)

d. Special Reaction Team (SRT) Members

e. Personnel Controlling entry into the Chemical Area (Posts 9/9A and Posts 12/12A)

f. Armors (Personnel that issue/receive weapons and/or Ammunition)

g. Supervisor/Lead Guard

10. Personnel assigned for the Special Reaction Team will receive specialized training in selected subjects, weapons, and physical training.

11. Roll-call training will be conducted to reinforce the annual refresher-training program. This program consists of presentation of classes (5-15 minutes) on critical job elements, to include review of SOP's with changes as posted, and established incident reporting procedures at guard mounts and other selected times.

a. Security guards will receive briefings quarterly to include the following subjects: weapons safety, vehicle operations safety and traffic control safety.

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SUBJECT: Training Policy of the Directorate of Emergency Services (DES) Employees at Anniston Army Depot

b. Security training exercises will be conducted in accordance with DES SOP-5. These exercises allow the security guard/police to apply individual and team training skills while responding to simulated emergency situations involving protection of personnel and property. The evaluation will consider whether the RF deployed in a tactically sound manner or denied access to the intruder(s) by laying a base of fire. The evaluation will also consider whether the RF avoided delay or defeat by diversionary tactics or ambush. Security training exercises will be reported using the format listed in Annex C.

(1) SRT will conduct a day and night exercise at least semiannually. The evaluation for the exercises will include an alert assembly, issue of equipment, operational briefing, the exercise and a debriefing.

(2) Hostage negotiation personnel will be tested during exercises at least semi-annually. The evaluation will include establishing communication with the hostage takers.

12. Retraining of deployed or extended leave personnel. Personnel that have been away from their duty position at Anniston Army Depot for three (3) months or more will be sent to the training office. The training officer will conduct training for all missed subjects and changes to SOPs and POIs. The individual will be in a training status until all missed training has been completed.

13. NFPA 13, NFPA 101, NFPA 241, NFPA 1031, DODI 6055.6, Army Regulation (AR) 50-6, AR 420-90, AR 600-55, UFC 3-600-01, 29 CFR 1910, IFSTA, National Registry/State of Alabama, ANADR 385-1, list the annual refresher training requirements for all fire department personnel. Annual refresher training at Anniston Army Depot is task oriented, maximizing "hands on" type instruction, subjects include:

a. Suppression Proficiency Training (Firefighter)

- 1) Structural Drills
- 2) Hazardous Materials
- 3) First Aid/CPR
- 4) Rescue Tools
- 5) Prefire Planning
- 6) Water Supply for Fire Protection

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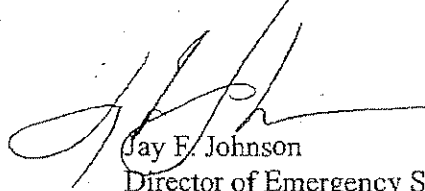
SUBJECT: Training Policy of the Directorate of Emergency Services (DES) Employees at Anniston Army Depot

b. Fire Prevention Proficiency Training (Firefighter)

- 1) Inspection Procedures
- 2) Pumper Operation
- 3) Breathing Apparatus
- 4) Apparatus Test
- 5) Fire Department Communications

14. Contract security guard training will conduct the annual refresher training IAW AR 190-56.

15. This training plan serves as a guide for actions required to accomplish the stated objectives. Supervisors are required to conduct necessary evaluations and the progress made in the implementation of this training plan.


Jay F. Johnson
Director of Emergency Services

Required Security Guard/Police Training

Training Required by	Subject to be Trained	Reference Material
AR 190-56	Operation Security (OPSEC)	DA Guards POI – LP 191-5611
AR 190-56	Law Enforcement Equipment	DA Guards POI – LP 191-5612
AR 190-56	Army Values	DA Guards POI – LP 191-5614
AR 190-56	Army Culture	DA Guards POI – LP 191-5615
AR 190-56	Law Enforcement History	DA Guards POI – LP 191-5616
AR 190-56	Function of DA Police and Guards	DA Guards POI – LP 191-5617
AR 190-56	Constitutional Law Overview	DA Guards POI – LP 191-5622
AR 190-56	Military and Federal Justice System	DA Guards POI – LP 191-5623
AR 190-56	Jurisdiction and Authority	DA Guards POI – LP 191-5624
AR 190-59 para 10-3a(3) General training	Apprehension	Material Provided by the Legal Office
AR 190-11 para.2-10b (2) AA&E Training Program	Legal authority, responsibility, and jurisdiction of guards on duty, to include apprehension, search and seizure, and use of force	
AR 190-56	Rules of Evidence	DA Guards POI – LP 191-5625
AR 190-56	4 th Amendment – Search and Seizure	DA Guards POI - LP 191-5626
AR 190-59 para 10-3a(5) General training	Search and Seizure (individuals, packages, and vehicles)	
AR 190-56	5 th Amendment Confessions and Admissions	DA Guards POI - LP 191-5627
AR 190-56	Law Enforcement Liability	DA Guards POI - LP 191-5628
AR 190-56	Criminal Law	DA Guards POI - LP 191-5629
AR 190-56	Traffic Law	DA Guards POI - LP 191-5631
AR 190-56	Police Ethics and Deviance	DA Guards POI - LP 191-5632
AR 190-56	Law Enforcement Mental Conditioning and Survival	DA Guard POI – LP 191-5634
AR 190-56	Shotgun Operation & Maintenance	DA Guards POI - LP 191-5635
AR 190-56	Shotgun Familiarization Fire	DA Guards POI - LP 191-5636

Training Required by	Subject to be Trained	Reference Material
AR 190-56	Stress and Stress Management	DA Guards POI - LP 191-5637
AR 190-56	Frisk / Terry Search	DA Guards POI - LP 191-5641
AR 190-56	Weapon Retention	DA Guards POI - LP 191-5642
AR 190-56	Use of Force Oleoresin Capsicum (OC) PR 24 Side Handle Baton	DA Guards POI - LP 191-5644 DA Guards POI - LP 191-5652 DA Guards POI - LP 191-5654
AR 190-59 para 10-3b(4)	Use of force (including deadly force)	Material Provided by the Legal Office
AR 190-11 para.2-10b (2) AA&E Training Program	Legal authority, responsibility, and jurisdiction of guards on duty, to include use of force	
AR 190-56	Handcuffing	DA Guards POI - LP 191-5647
AR 190-56	M9 Maintenance	DA Guards POI - LP 191-5656
AR 190-56	M9 Marksmanship	DA Guards POI - LP 191-5657
AR 190-56	M9 Skill Development	DA Guards POI - LP 191-5658
AR 190-56	Vehicle Stops SESAMS	DA Guards POI - LP 191-5661
AR 190-56	M9 Building Search	DA Guards POI - LP 191-5662
AR 190-56	Shotgun Maintenance	DA Guards POI - LP 191-5666
AR 190-56	Non-Lethal Ammunition	DA Guards POI - LP 191-5667
AR 190-56	Terror Awareness	DA Guards POI - LP 191-5669
AR 190-59 para 10-3b(2) Security skills	Antiterrorism tactics	Material provided by the Security Management Office
Memo dtd 30 July 2008, TACOM LCMC Annual Training Guidance – FY09	Anti Terrorism Awareness	
AR 190-56	Hazardous Materials Awareness / WMD / CBRNE First Response	DA Guards POI - LP 191-5671
ANADR 385-1 para 11-3b	CBRNE / WMD Protective Measures	DA Guards POI - LP 191-5672
	HAZWOPER	Material Provided by DRK
AR 190-56	Explosive Threats	DA Guards POI - LP 191-5673
AR 190-56	Multicultural Law Enforcement	DA Guards POI - LP 191-5683
AR 190-56	Search an Area	DA Guards POI - LP 191-5694
AR 190-56	Search a Building	DA Guards POI - LP 191-5695

Training Required by	Subject to be Trained	Reference Material
AR 190-56	Search a Vehicle	DA Guards POI - LP 191-5696
AR 190-56	Traffic Control	DA Guards POI - LP 191-5698
AR 190-56	Active Shooter	DA Guards POI - LP 191-5705
AR 190-56	National Incident Management System (NIMS)	DA Guards POI - LP 191-5708
AR 190-56	Crowd Behavior and Dynamics	DA Guards POI - LP 191-5713
	Riot Control	DA Guards POI - LP 191-5714
AR 190-56	First Aid	DA Guards POI - LP 191-5715
AR 190-56	Physical Security Overview	DA Guards POI - LP 191-5719
	Physical Security Threats	DA Guards POI - LP 191-5721
AR 190-56	Personnel Identification and Entry / Access Control	DA Guards POI - LP 191-5722
AR 190-59 para 10-3a(1) General training	Personnel Identification	
AR 190-56	Package and Material Control Procedures	DA Guards POI - LP 191-5723
AR 190-56	Operations in a Restricted Area	DA Guards POI - LP 191-5725
AR 190-59 para 10-3a(10) General training	Duress system	DES SOP 13
AR 190-59 para 10-3a(2) General training	Circulation Control (how the personnel within the storage site are identified and controlled, to include escort requirements and procedures for duress situation)	
AR 190-11 para 2-10b (4) AA&E Training Program	Guard orders, to include communications and duress procedures	
AR 190-56	Physical Fitness and Nutrition	DA Guards POI - LP 191-5727
AR 190-11 para 2-10b (3) AA&E Training Program	Physical Fitness Training	
AR 190-59 para 10-3a(4) General training	Operation, use, and testing of IDS equipment	DA Guards POI - LP 191-5719 IDS is addressed in the LP
AR 190-11 para 2-10b (11) AA&E Training Program	Operation and monitoring of intrusion detection system	
AR 190-59 para 10-3a(8)(d) General training	Recognition of sabotage related devices and equipment	Material Provided by the Military Intelligence Office

Training Required by	Subject to be Trained	Reference Material
AR 190-59 para 10-3a(6) General training	Operation and use of primary and alternate security communication systems and equipment	DES SOP 9
AR 190-11 para 2-10b (5) AA&E Training Program	Duties in the event of emergencies, such as alerts, fire, explosion, civil disturbance, intrusion, attempted seizure, or terrorist incident	IAW AR 190-11 para 3-4, Security Plan Briefing
AR 190-11 para 2-10b (6) AA&E Training Program	Current criminal threat to AA&E	Annual Security Briefing Postulated Threat - Briefing
AR 190-11 para 2-10b (7) AA&E Training Program	Crime prevention	191-377-5214 - Determine Elements of a Crime
AR 190-11 para. 2-10b (8) AA&E Training Program	Common forms of sabotage and espionage, to include threat situation	Annual Security Briefing Postulated Threat - Briefing
AR 190-11 para 2-10b (9) AA&E Training Program	Location of hazardous and vulnerable equipment and materiel, to include high security risk AA&E requiring special attention or more frequent security checks	191-000-0006 - Implement Measures to Reduce Your Unit's Personnel and Equipment Vulnerabilities to Terrorist Act/ Attacks
AR 190-59 para 10-3a(7) General training	Operation and procedures for starting emergency generators when automatic system fails	DES SOP 21
AR 190-59 para 10-3a(8) General training	Adversary threat (example, terrorism, sabotage, espionage, theft, loss, or diversion, civil disturbances, demonstrations	Annual Security Briefing Postulated Threat - Briefing
AR 190-59 para 10-3a(8)(a) General training	Adversary groups (to include insiders)	Annual Security Briefing Postulated Threat - Briefing
AR 190-59 para 10-3a(8)(b) General training	Motivation and objectives	Annual Security Briefing Postulated Threat - Briefing
AR 190-59 para 10-3a(8)(c) General training	Tactics	Annual Security Briefing Postulated Threat - Briefing
AR 190-59 para 10-3a(9) General training	Security vehicle operations	191-376-5143 – Operate a Military Police Vehicle 551-721-1352 – Perform Vehicle Prevention Maintenance Checks and Service
AR 190-59 para 10-3a(11) General training	Security awareness and vigilance	Annual Security Briefing Security Management Office
AR 190-59 para 10-3b(1) Security skills	Small unit combat tactics (day and night)	DES SOP 29

Training Required by	Subject to be Trained	Reference Material
<p>AR 190-56,</p> <p>AR 190-59 para. 10-5(b)</p> <p>AR 190-59 para 10-3b(6) Security Skills</p> <p>AR 190-11 para.2-10b (1) AA&E Training Program</p>	<p>Weapons Training (Qualification/ Familiarization)</p> <p>Frequent firing of assigned weapons</p> <p>Weapons qualification with assigned weapons to include familiarization fire for weapons without formal courses of fire</p> <p>Care and use of weapons, to include qualification firing with assigned weapons within 12 months</p>	<p>Qualification will be semi-annually and will follow the in-service TSP to include safety, functions, capabilities, limitations and maintenance of the weapons. (M9) DA Guards POI - LP 191-5656 DA Guards POI - LP 191-5657 DA Guards POI - LP 191-5658 (Shotgun) DA Guards POI - LP 191-5635 DA Guards POI - LP 191-5636</p> <p>071-311-2026 – Perform a functions check on an M16A1/A2 071-311-2027 – Load an M16A1/A2 Rifle 071-311-2028 -- Unload an M16A1/A2 Rifle 071-311-2029 - Correct Malfunctions on an M16A1 or M16A2 Rifle 071-311-2030 - Zero an M16A2 Rifle 071-311-2007 - Engage Targets with an M16A1/A2 Rifle 071-311-2025 - Maintain an M16A1/ A2 Rifle 071-010-0006 - Engage Targets with an M249 Machine Gun 071-312-4027 - Operate an M249 Machine Gun 071-312-4025 - Maintain an M249 Machine Gun 071-312-4030 - Zero an M249 Machine Gun</p>
<p>AR 190-59 para 10-3a(14) General training</p> <p>AR 190-11 para 2-10b (10) AA&E Training Program</p>	<p>Location and use of fire protection equipment, utility switches, and first aid facilities</p> <p>Location of fire protection equipment, decontamination stations, electrical switches, and first aid facilities</p>	<p>191-000-0002 - Employ Physical Security Measures</p>
<p>AR 190-59 para 10-3a(13) General training</p>	<p>Type and location of hazardous and vulnerable equipment and material</p>	<p>Annual Security Briefing 191-000-0006 Implement Measures to Reduce Your Unit's Personnel and Equipment Vulnerabilities To Terrorist Acts/Attacks</p>

Training Required by	Subject to be Trained	Reference Material
AR 190-59 para 10-3a(12) General training	Record-keeping	191-376-5101 Record Police Information 191-376-0001 Prepare DA Form 3975 (Military Police Report) 191-376-0002 Prepare DA Form 2823 (Sworn Statement) 191-376-5138 Prepare DA Form 4137 (Evidence/Property Custody Document) 191-376-6072 Prepare DA Form 3946 (Military Police Traffic Accident Report) DES SOP 22
ANCAR 50-6 para 5-3a AR 190-59 para 10-3a(15) General training AR 190-59 para 10-3a(16) General training	Toxic Chemical Agent Training Chemical Surety Training Classification and characteristics of Chemical agents Protective Equipment (Maintenance & Fit) Detection of Chemical Agents Decontamination Self-Aid and Chemical Agents React to Chemical or Biological Hazard/Attack Protective measures against chemical attack, self-aid, and first aid measures Identification of chemical agents (recognition of such items in case of attempted unauthorized removal from the site or area)	031-503-1036 – Maintain Your Assigned Protective Mask 081-831-1044 – Perform First Aid for Nerve Agent Injury Material Provided by ANCA
AR 190-59 para 10-3b(5) Security skills	Site defense plans	Annual Briefing - Unclassified Portion of the Plan
AR 190-59 para 10-3b(3) Security skills	Specialized equipment (e.g. protective mask, body armor, night vision devices, radio communications, metal detectors, and so forth)	DES SOP # 06 Operation & Maintenance of M-113
AR 190-59 para 10-3c(1) Transportation security	Convoy techniques	191-376-4146 Perform as a Member of Convoy Security Escort Team
AR 190-59 para 10-3c(2) Transportation security	Escort vehicle procedures	191-376-4146 Perform as a Member of Convoy Security Escort Team
AR 190-59 para 10-3c(3) Transportation security	General tactics for responding to threats	191-376-4146 Perform as a Member of Convoy Security Escort Team

Training Required by	Subject to be Trained	Reference Material
AR 190-59 para 10-3c(4) Transportation security	Continuous surveillance of shipment procedures	191-376-4146 Perform as a Member of Convoy Security Escort Team
AR 190-59 para 10-3c(5) Transportation security	Isolation of shipment (load) vehicles	191-376-4146 Perform as a Member of Convoy Security Escort Team
ANCAR 50-6 para 5-3b	CPR	IAW American Heart Association Standards
AR 190-59 para 10-5(a) Continuing training	Refresher training in basic subjects	
	Equal Opportunity Training	Equal Employment Opportunity (EEO) Office
AMC-M 350-2 para 5h(1) Memo dtd 30 July 2008, TACOM LCMC Annual Training Guidance – FY09	Ethics Training	Material Provided by the Command Counsel Office/Legal Office
AMC-M 350-2 para 5h(2) Memo dtd 30 July 2008, TACOM LCMC Annual Training Guidance – FY09	Prevention of Sexual Harassment (POSH) Sexual Harassment Awareness Training	Equal Employment Opportunity (EEO) Office / Legal Office
	Safety	Weapons & Vehicle Safety
AR 190-59 para 10-4 Specialized Training	Training pertaining to specific duties and duty locations (1) Post 5 (2) Badge (3) Post 3 Entry / Exit Point at the ALA (4) Post 1 DCO Operator (5) Post 7 & 11 IDS Operator (6) Post 9, 9A, 12, & 12A Entry / Exit Point at the CLA & the Demil facility (7) Emergency Generator (8) Special Reaction Team (SRT) (9) Use of Night Vision Device FLIR (10) Operate and Maintenance of M113 Armored Personnel Carrier	DES SOP 2 & POI for Post 5 DES SOP 2 DES POI DES POI for Post 7 & Post 11 DES SOP 8 & 15 for Post 9 & DES POI for Post 12 and 12A 191-376-4114 Control Entry to and Exit from a Restricted Area DES SOP 27 DES SOP 6

Training Required by	Subject to be Trained	Reference Material
AR 190-59 para 10-5(c) Continuing training	Briefings on security incidents of interest which have occurred at chemical sites	Annual Security Briefing Postulated Threat - Briefing
AR 190-59 para 10-5(d) Continuing training	Current and potential threats	Annual Security Briefing Postulated Threat - Briefing
AR 190-59 para 10-5(e) Continuing training	Intelligence and counter-intelligence information	Annual Security Briefing Postulated Threat - Briefing
AR 190-59 para 10-5(f) Continuing training	Postulated actions by possible intruders and planed security force reactions	Annual Security Briefing Postulated Threat - Briefing
AR 190-59 para 10-5(g) Continuing training	Practical exercises in defensive techniques to counter the threat	DES SOP # 5
AR 190-11 para 2-10b (12) AA&E Training Program AR 190-13 para 5-5e	Additional Training subjects listed in AR 190-13, paragraph 2-5. (Subjects to be included in training exercises; (1). Hostile intelligence gathering operations example, satellites, offshore monitoring, human intelligence (HUMINT) (2). Paramilitary forces (3). Terrorists or saboteurs (4). Traditional criminal elements (5). Protest groups (6). Disaffected persons	Annual Security Briefing Postulated Threat - Briefing
AMC-M 350-2 para 5h(3) Mandatory Training	Security Training	Material Provided by the Security Office
AMC-M 350-2 para 5h(4) Mandatory Training Memo dtd 30 July 2008, TACOM LCMC Annual Training Guidance – FY09	Subversion and Espionage Directed Against the U.S. Army	Material Provided by the Military Intelligence Office
Memo dtd 30 July 2008, TACOM LCMC Annual Training Guidance – FY09	The American Disability Act	Material Provided by EEO
Memo dtd 30 July 2008, TACOM LCMC Annual Training Guidance – FY09	Safeguarding Privacy Act Data	Material Provided by Security Management Office
Memo dtd 30 July 2008, TACOM LCMC Annual Training Guidance – FY09	The No FEARS Act	Material Provided by EEO

Training Required by	Subject to be Trained	Reference Material
AR 190-56 Table E-1 MP Station Operations Supervisor Training	Duty Roster	121-030-3502 – Select a Detail Using a Duty Roster (DA Form 6, as appropriate)
AR 190-56 Table E-1 MP Station Operations Supervisor Training	Prepare a Patrol Distribution Plan	191-379-5402 - Prepare a Patrol Distribution Plan 191-380-0109 - Plan Patrol Activities
AR 190-59 para 10-3d(1) Security Supervisory	Site Defense Plan	
AR 190-56 Table E-1 MP Station Operations Supervisor Training	Police Administration Section	191-400-0034 – Direct the Conduct of a Police Administration Section
AR 190-56 Table E-1 MP Station Operations Supervisor Training	Investigations	191-400-0036 - Direct the Conduct of Investigations
AR 190-56 Table E-1 MP Station Operations Supervisor Training	Establish Liaisons with Other Military/Civilian Law Enforcement Agencies	191-400-0041 Establish Liaisons with Other Military/Civilian Law Enforcement Agencies
AR 190-59 para 10-3d(1)(e) Security Supervisory	Evaluation and uses of intelligence services	
AR 190-59 para 10-3d(2)(b) Security Supervisory	Interaction with other military or civilian recovery forces	
AR 190-56 Table E-1 MP Station Operations Supervisor Training	Supervise Accountability of Evidence in the Evidence Room	191-400-0044 - Supervise Accountability of Evidence in the Evidence Room
AR 190-56 Table E-1 MP Station Operations Supervisor Training	Direct Patrol Activities	191-400-0045 -Direct Patrol Activities
AR 190-59 para 10-3d(2)(a) Security Supervisory	Recapture and Recovery Plan	IAW ANAD Recapture and recovery plan
AR 190-56 Table E-1 MP Station Operations Supervisor Training	Analyze Crime Statistics to Determine Law Enforcement Problem Areas & Crime Trends	191-400-0046 - Analyze Crime Statistics to Determine Law Enforcement Problem Areas & Crime Trends
AR 190-56 Table E-1 Traffic Section Operations Supervisor Training	Supervise the Preparation of a Traffic Control Plan	191-400-0011 - Supervise the Preparation of a Traffic Control Plan
AR 190-56 Table E-1 Traffic Section Operations Supervisor Training	Supervise the Development of a Traffic Control Plan Based on Statistics	191-400-0037 - Supervise the Development of a Traffic Control Plan Based on Statistics
AR 190-56 Table E-1 Traffic Section Operations Supervisor Training	Direct the Development of a Traffic Control Study Plan	191-400-0038 - Direct the Development of a Traffic Control Study Plan

Training Required by	Subject to be Trained	Reference Material
AR 190-56 Table E-1 Civil Disturbance Operations Supervisor Training	Civil Disturbance Operations	191-379-5400 - Conduct Platoon Riot Control Formations 191-400-0030 - Plan Operations to Counter or Control Civil Disturbances
AR 190-59 para 10-3d(1)(b) Security Supervisory	Civil disturbance/demonstration	
AR 190-56 Table E-1 Physical Security Operations Supervisor Training	Develop Physical Security Plan	191-000-0003 - Develop Unit Physical Security Plan
AR 190-56 Table E-1 Physical Security Operations Supervisor Training	Supervise Emergency Entrance and Exit Procedures	191-377-4214 - Supervise Emergency Entrance and Exit Procedures
AR 190-56 Table E-1 Physical Security Operations Supervisor Training	Plan Terrorism Counter Action Activities	191-400-0006 - Plan Terrorism Counter Action Activities
AR 190-56 Table E-1 Physical Security Operations Supervisor Training	Determine Threat Potential for Physical Security	191-400-0039 - Determine Threat Potential for Physical Security
AR 190-56 Table E-1 Physical Security Operations Supervisor Training	Supervise the Preparation of a Physical Security Plan	191-400-0040 - Supervise the Preparation of a Physical Security Plan
AR 190-59 para 10-3d(1)(a) Security Supervisory	Bomb threats	191-376-5132 - Respond To A Bomb Threat
AR 190-59 para 10-3d(1)(c) Security Supervisory	Hostage situations	191-376-5136 Respond to a Hostage Situation
AR 190-59 para 10-3d(1)(d) Security Supervisory	Motivation of security personnel	191-376-5100 Use of Interpersonal Relations Skills
AR 190-59 para 10-3d(2)(a) Security Supervisory	Recapture and recovery plan	IAW ANAD Recapture and recovery plan
AR 190-59 para 10-3d(3) Security Supervisory	Emergency reporting requirements	As directed by the Incident Notification Roster

LIST OF CRITICAL TASK

The following tasks annual are critical task for refresher training;

1. Minimum training standards (IAW ST 19-083 and ST 19-085). The M-16 series rifle tasks are in lieu of the M-4 or M-4A1 Carbine.

* Denotes Task are the same as listed in the Guard POI lesion Plans but the task numbers Different.

TASK #	TASK TITLE	REQUIRED FOR		Guard POI #
		0083	0085	
	CBRNE			
031-503-1036	Maintain Your Assigned Protective Mask	X		191-5672
	WEAPONS			
071-004-0001	Maintain an M9 Pistol	X	X	191-5656
071-004-0002	Perform a Function Check on an M9 Pistol	X	X	191-5656
071-004-0006	Engage Targets with an M9 Pistol	X	X	191-5658
071-311-2007	Engage Targets with an M16 Series Rifle	X	X	
071-311-2025	Maintain an M16 Series Rifle	X	X	
071-311-2026	Perform a Function Check on an M16 Series Rifle	X	X	
071-311-2027	Load an M16 Series Rifle	X	X	
071-311-2028	Unload an M16 Series Rifle	X	X	
071-311-2029	Correct Malfunctions of an M16 Series Rifle	X	X	
191-389-0027	Perform Operator's Maintenance on a 12-Gauge Shotgun	X	X	191-5635
*191-389-0028	Operate a 12-Gauge Shotgun	X	X	191-5666
*191-389-0029	Engage Targets With a 12-Gauge Shotgun	X	X	191-5666
	FIRST AID			
*081-831-1001	Evaluate a Casualty (Tactical Combat Casualty Care)	X	X	191-5715
081-831-1005	Perform First Aid to Prevent or Control Shock	X	X	191-5715
081-831-1007	Perform First Aid for Burns	X	X	191-5715
081-831-1008	Perform First Aid for Heat Injuries	X	X	191-5715
081-831-1025	Perform First Aid for an Open Abdominal Wound	X	X	191-5715
081-831-1026	Perform First Aid for an Open Chest Wound	X	X	191-5715
081-831-1032	Perform First Aid for a Bleeding and/or Severed Extremity	X	X	191-5715
081-831-1033	Perform First Aid for an Open Head Wound	X	X	191-5715
081-831-1034	Perform First Aid for a Suspected Fracture	X	X	191-5715
081-831-1045	Perform First Aid for Cold Injuries	X	X	191-5715
081-831-1046	Transport a Casualty	X	X	191-5715

TASK #	TASK TITLE	REQUIRED FOR		Guard POI #
		0083	0085	
	VEHICLE MAINTENANCE			
091-109-0006	Maintain Equipment Inspection and Maintenance Worksheet (DA Form 2404) and (DA Form 5988-E)	X		
091-257-0002	Conduct Preventive Maintenance Checks and Services (PMCS)	X		
	AREA SECURITY			
*191-389-0031	Patrol a Restricted Area	X		191-5725
*191-389-0038	Control Entry to and Exit From a Restricted Area	X		191-5725
*191-389-0041	Control Access to a Military Installation	X		191-5722
	CIVIL DISTURBANCE			
*191-389-0008	Use a Riot Baton as a Member of a Riot Control Formation	X		191-5714
191-389-0009	Use a Riot Shield as a Member of a Riot Control Formation	X		
	LAW ENFORCEMENT			
191-389-0001	Investigate a Suspected Impaired Driver	X		
191-389-0002	Conduct a Preliminary Criminal Investigation	X		
191-389-0003	Conduct a Law Enforcement Patrol	X		
*191-389-0004	Search an Individual	X	X	191-5611
191-389-0005	Conduct Interviews	X		
191-389-0006	Initiate a Chain of Custody	X		
191-389-0007	Transport Offenders	X		
191-389-0010	Apprehend a Compliant Subject	X		
*191-389-0011	Use Hand-and-Arm Signals to Direct Traffic	X		191-5698
*191-389-0012	Search a Vehicle for Explosive Devices or Prohibited Items at an Installation Access Control Point	X		191-5696
191-389-0013	Protect a Crime Scene	X		
*191-389-0014	Respond to a Bomb Threat	X		191-5673
191-389-0015	Respond to a Domestic Disturbance	X		
191-389-0016	Respond to an Alarm	X		
191-389-0017	Respond to a Sexual Assault	X		
191-389-0018	Operate a Police Emergency Vehicle	X		
191-389-0019	Conduct a High-Risk Traffic Stop	X		
191-389-0020	Conduct a Traffic Stop	X		
191-389-0021	Respond to a Traffic Accident	X		
*191-389-0022	Investigate a Traffic Accident	X		191-5631
191-389-0023	Determine Elements of Proof for a Crime	X		
*191-389-0024	Impound a Vehicle	X		191-5631

TASK #	TASK TITLE	REQUIRED FOR		Guard POI #
		0083	0085	
	LAW ENFORCEMENT (continued)			
191-389-0025	Employ the Centralized Operations Police Suite (COPS) System	X		
191-389-0026	Testify at Court, Board, and Administrative Hearings	X		
*191-389-0030	Inspect a Vehicle for Explosive Devices or Prohibited Items at an Installation Access Control Point		X	191-5696
191-389-0031	Patrol a Restricted Area		X	
191-389-0032	Perform as a Stationary Guard in a Restricted Area		X	
191-389-0033	Respond to a Downed Aircraft	X		
191-389-0034	Subdue a Subject With an Expandable (Straight) Baton	X		
*191-389-0035	Respond to an Active Shooter	X		191-5706
*191-389-0036	Search a Building	X	X	191-5695
*191-389-0037	Subdue a Subject with Oleoresin Capsicum (OC) Spray	X	X	191-5652
191-389-0038	Control Entry to and Exit From a Restricted Area		X	
191-389-0039	Determine if a Search and Seizure is Authorized	X		
191-389-0040	Respond to a Hazardous Materials or Chemical, Biological, Radiological, Nuclear, and High-Yield Explosive (CBRNE)/Weapon of Mass Destruction (WMD) Event	X		191-5672
191-389-0042	Subdue a Subject Using the Required Level of Force	X	X	
191-389-0043	Identify Suspected Cases of Child Abuse/Neglect	X		
191-389-0044	Process a Juvenile Offender	X		
*191-389-0045	Control Entry at an Access Control Point		X	191-5722
191-389-0046	Respond to Unexploded Ordnance (UXO)/Found Munitions	X		
191-389-0047	Respond to a Suspicious Package	X		
191-389-0048	React to a Bomb Threat		X	
*191-389-0049	React to a Hazardous Material or Chemical, Biological, Radiological, Nuclear, and High-Yield Explosives (CBRNE)/Weapon of Mass Destruction (WMD) Event		X	191-5672
*191-389-0051	Apprehend a Noncompliant Subject	X		191-5624

Required Fire Department Training

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
	Apr	EEO	Dispatcher	Equal Employment Opportunity (Annual)	EEO Office
	Apr	EEO	Dispatcher	Sexual Harassment (Annual)	EEO Office
	Apr	Security	Dispatcher	Anti-Terrorism (Annual)	ANAD DES-Fire
	Apr-Jun	Dispatching	Dispatcher	Pre-Fire Planning (Quarterly)	ANAD DES-Fire
	Every 2 years	Dispatching	Dispatcher	Emergency Fire Dispatch (EFD) (Recert every 2 years)	ANAD DES-Fire
	Every 2 years	Dispatching	Dispatcher	Emergency Medical Dispatch (EMD) (Recert every 2 years)	ANAD DES-Fire
	Jan	Dispatching	Dispatcher	Telecommunications I/II (Annual)	AR 420-1
	Jan-Mar	Dispatching	Dispatcher	Pre-Fire Planning (Quarterly)	ANAD DES-Fire
	Jul	Dispatching	Dispatcher	CPR/AED (Annual)	ANAD DES-Fire
	Jul-Sep	Dispatching	Dispatcher	Pre-Fire Planning (Quarterly)	ANAD DES-Fire
	Oct	Dispatching	Dispatcher	Dispatch SOGs (Annual)	ANAD DES-Fire
	Oct	Dispatching	Dispatcher	Fire Programs (Annual)	ANAD DES-Fire
	Oct	Dispatching	Dispatcher	GIS Web (Annual)	ANAD DES-Fire
	Oct	Dispatching	Dispatcher	HAZMAT Awareness (Annual)	AR 420-1
	Oct-Dec	Dispatching	Dispatcher	Pre-Fire Planning (Quarterly)	ANAD DES-Fire
7	Apr	EEO	Firefighter	Sexual Harassment (Annual)	EEO Office
	Apr	Security	Firefighter	Anti-Terrorism (Annual)	ANAD DES-Fire
3	* Apr	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
3	April	Suppression Proficiency	Firefighter	Pumper Operations (Annual)	IFSTA AR 420-1
2	Apr-Jun	Suppression Proficiency	Firefighter	First Aid/CPR (Quarterly)	IFSTA AR 420-1

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
16	Apr-Jun	Suppression Proficiency	Firefighter	Hazardous Chemical Accidents (Quarterly)	IFSTA AR 420-1 DoDI 6055.6 Sec. E2.5.5 ANADR 385-1
1	Apr-Jun	Suppression Proficiency	Firefighter	Hazardous Materials (Quarterly)	IFSTA AR 420-1
15	Apr-Jun	Suppression Proficiency	Firefighter	Natural Cover Fires (Quarterly)	IFSTA AR 420-1 DoDI 6055.6 Sec. E2.5.9
8	Apr-Jun	Suppression Proficiency	Firefighter	Pre-Fire Planning (Quarterly)	AR 420-1
4	Apr-Jun	Suppression Proficiency	Firefighter	Rescue Tools (Quarterly)	IFSTA AR 420-1
10	Apr-Jun	Suppression Proficiency	Firefighter	Sprinkler Systems (Quarterly)	NFPA 13 AR 420-1
9	Apr-Jun	Suppression Proficiency	Firefighter	Water Supply for Fire Protection (Quarterly)	IFSTA AR 420-1
2	Apr-Sep	Fire Prevention Proficiency	Firefighter	Building Construction (Semi-Annual)	NFPA 241 AR 420-1 UFC 3-600-01
6	Apr-Sep	Fire Prevention Proficiency	Firefighter	Building Service Equipment (Semi-Annual)	NFPA 101 AR 420-1
3	Apr-Sep	Fire Prevention Proficiency	Firefighter	Classification of Occupancy (Semi- Annual)	NFPA 101 AR 420-1
8	Apr-Sep	Fire Prevention Proficiency	Firefighter	Education Occupancies (Semi-Annual)	NFPA 101 AR 420-1
9	Apr-Sep	Fire Prevention Proficiency	Firefighter	Health Care & Penal Occupancies (Semi-Annual)	NFPA 101 AR 420-1
1	Apr-Sep	Fire Prevention Proficiency	Firefighter	Inspection Procedures (Semi-Annual)	NFPA 101 AR 420-1
4	Apr-Sep	Fire Prevention Proficiency	Firefighter	Means of Egress (Semi-Annual)	NFPA 101 AR 420-1
11	Apr-Sep	Fire Prevention Proficiency	Firefighter	Mercantile Occupancies (Semi-Annual)	NFPA 101 AR 420-1
7	Apr-Sep	Fire Prevention Proficiency	Firefighter	Places of Public Assembly (Semi-Annual)	NFPA 101 AR 420-1
10	Apr-Sep	Fire Prevention Proficiency	Firefighter	Residential Occupancies (Semi-Annual)	NFPA 101 AR 420-1

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
5	Apr-Sep	Fire Prevention Proficiency	Firefighter	Features of Fire Protection (Semi-Annual)	NFPA 101 AR 420-1
11	Apr-Sep	Suppression Proficiency	Firefighter	Fire Inspection Procedures (Semi- Annual)	IFSTA AR 420-1
5	Apr-Sep	Suppression Proficiency	Firefighter	Training Fires (Semi-Annual)	IFSTA AR 420-1
7	Aug	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
6	Daily	Physical Fitness	Firefighter	Physical Fitness (Daily)	AR 420-1
7	Dec	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
7	Feb	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
	Jan	EEO	Firefighter	Equal Employment Opportunity (Annual)	EEO Office
13	Jan	Suppression Proficiency	Firefighter	Apparatus Testing (Annual)	IFSTA AR 420-1
12	Jan	Suppression Proficiency	Firefighter	Respiratory Protection (SCBA) (Annual)	29 CFR 1910.134 ANADR 385-1
7	Jan	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
13	Jan		Firefighter	Accountability System (Annual)	ANAD DES-Fire
15	Jan		Firefighter	Bloodborne Pathogen (Annual)	Dear Clinic
12	Jan-Jun	Fire Prevention Proficiency	Firefighter	Business Occupancies (Semi-Annual)	NFPA 101 AR 420-1
18	Jan-Jun	Fire Prevention Proficiency	Firefighter	Fire Alarm Systems (Semi-Annual)	NFPA 71 NFPA 74 AR 420-1
17	Jan-Jun	Fire Prevention Proficiency	Firefighter	Fire Extinguishers (Semi-Annual)	NFPA 10 AR 420-1
22	Jan-Jun	Fire Prevention Proficiency	Firefighter	Fire Investigation (Semi-Annual)	IFSTA AR 420-1
13	Jan-Jun	Fire Prevention Proficiency	Firefighter	Industrial Occupancies (Semi-Annual)	NFPA 101 AR 420-1
19	Jan-Jun	Fire Prevention Proficiency	Firefighter	Installed Extinguishing Systems (Semi-Annual)	NFPA 96 UFC 3-600-01 AR 420-1

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
20	Jan-Jun	Fire Prevention Proficiency	Firefighter	Installed Sprinkler Systems (Semi-Annual)	NFPA 13 UFC 3-600-01 UFC 3-600-02 AR 420-1
15	Jan-Jun	Fire Prevention Proficiency	Firefighter	Occupancies in Unusual Structures (Semi- Annual)	NFPA 101 AR 420-1
16	Jan-Jun	Fire Prevention Proficiency	Firefighter	Operating Features (Semi-Annual)	NFPA 101 AR 420-1
21	Jan-Jun	Fire Prevention Proficiency	Firefighter	Project Review and Submittal (Semi- Annual)	UFC 3-600-01 NFPA 101 ANADR 385-1 AR 420-1
14	Jan-Jun	Fire Prevention Proficiency	Firefighter	Storage Occupancies (Semi-Annual)	NFPA 101 AR 420-1
12	Jan-Jun	Suppression Proficiency	Firefighter	Breathing Apparatus (Semi-Annual)	Manufacture Manual AR 420-1
14	Jan-Jun	Suppression Proficiency	Firefighter	Fire Department Communications (Semi-Annual)	IFSTA AR 420-1
2	Jan-Mar	Suppression Proficiency	Firefighter	First Aid/CPR (Quarterly)	IFSTA AR 420-1
16	Jan-Mar	Suppression Proficiency	Firefighter	Hazardous Chemical Accidents (Quarterly)	IFSTA AR 420-1 DoDI 6055.6 Sec. E2.5.5 ANADR 385-1
1	Jan-Mar	Suppression Proficiency	Firefighter	Hazardous Materials (Quarterly)	IFSTA AR 420-1
15	Jan-Mar	Suppression Proficiency	Firefighter	Natural Cover Fires (Quarterly)	IFSTA AR 420-1 DoDI 6055.6 Sec. E2.5.9
8	Jan-Mar	Suppression Proficiency	Firefighter	Pre-Fire Planning (Quarterly)	AR 420-1
4	Jan-Mar	Suppression Proficiency	Firefighter	Rescue Tools (Quarterly)	IFSTA AR 420-1
10	Jan-Mar	Suppression Proficiency	Firefighter	Sprinkler Systems (Quarterly)	NFPA 13 AR 420-1
9	Jan-Mar	Suppression Proficiency	Firefighter	Water Supply for Fire Protection (Quarterly)	IFSTA AR 420-1
7	Jul	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
12	Jul-Dec	Fire Prevention Proficiency	Firefighter	Business Occupancies (Semi-Annual)	NFPA 101 AR 420-1

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
18	Jul-Dec	Fire Prevention Proficiency	Firefighter	Fire Alarm Systems (Semi-Annual)	NFPA 71 NFPA 74 AR 420-1
17	Jul-Dec	Fire Prevention Proficiency	Firefighter	Fire Extinguishers (Semi-Annual)	NFPA 10 AR 420-1
22	Jul-Dec	Fire Prevention Proficiency	Firefighter	Fire Investigation (Semi-Annual)	IFSTA AR 420-1
13	Jul-Dec	Fire Prevention Proficiency	Firefighter	Industrial Occupancies (Semi-Annual)	NFPA 101 AR 420-1
19	Jul-Dec	Fire Prevention Proficiency	Firefighter	Installed Extinguishing Systems (Semi-Annual)	NFPA 96 UFC 3-600-01 AR 420-1
20	Jul-Dec	Fire Prevention Proficiency	Firefighter	Installed Sprinkler Systems (Semi-Annual)	NFPA 13 UFC 3-600-01 UFC 3-600-02 AR 420-1
15	Jul-Dec	Fire Prevention Proficiency	Firefighter	Occupancies in Unusual Structures (Semi- Annual)	NFPA 101 AR 420-1
16	Jul-Dec	Fire Prevention Proficiency	Firefighter	Operating Features (Semi-Annual)	NFPA 101 AR 420-1
21	Jul-Dec	Fire Prevention Proficiency	Firefighter	Project Review and Submittal (Semi- Annual)	UFC 3-600-01 NFPA 101 ANADR 385-1 AR 420-1
14	Jul-Dec	Fire Prevention Proficiency	Firefighter	Storage Occupancies (Semi-Annual)	NFPA 101 AR 420-1
12	Jul-Dec	Suppression Proficiency	Firefighter	Breathing Apparatus (Semi-Annual)	Manufacture Manual AR 420-1
14	Jul-Dec	Suppression Proficiency	Firefighter	Fire Department Communications (Semi-Annual)	IFSTA AR 420-1
2	Jul-Sep	Suppression Proficiency	Firefighter	First Aid/CPR (Quarterly)	IFSTA AR 420-1
16	Jul-Sep	Suppression Proficiency	Firefighter	Hazardous Chemical Accidents (Quarterly)	IFSTA AR 420-1 DoDI 6055.6 Sec. E2.5.5 ANADR 385-1
1	Jul-Sep	Suppression Proficiency	Firefighter	Hazardous Materials (Quarterly)	IFSTA AR 420-1

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
15	Jul-Sep	Suppression Proficiency	Firefighter	Natural Cover Fires (Quarterly)	IFSTA AR 420-1 DoDI 6055.6 Sec. E2.5.9
8	Jul-Sep	Suppression Proficiency	Firefighter	Pre-Fire Planning (Quarterly)	AR 420-1
4	Jul-Sep	Suppression Proficiency	Firefighter	Rescue Tools (Quarterly)	IFSTA AR 420-1
10	Jul-Sep	Suppression Proficiency	Firefighter	Sprinkler Systems (Quarterly)	NFPA 13 AR 420-1
9	Jul-Sep	Suppression Proficiency	Firefighter	Water Supply for Fire Protection (Quarterly)	IFSTA AR 420-1
7	June	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
7	Mar	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
7	May	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
7	Nov	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
7	Oct	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
2	Oct-Dec	Suppression Proficiency	Firefighter	First Aid/CPR (Quarterly)	IFSTA AR 420-1
16	Oct-Dec	Suppression Proficiency	Firefighter	Hazardous Chemical Accidents (Quarterly)	IFSTA AR 420-1 DoDI 6055.6 Sec. E2.5.5 ANADR 385-1
1	Oct-Dec	Suppression Proficiency	Firefighter	Hazardous Materials (Quarterly)	IFSTA AR 420-1
15	Oct-Dec	Suppression Proficiency	Firefighter	Natural Cover Fires (Quarterly)	IFSTA AR 420-1 DoDI 6055.6 Sec. E2.5.9
8	Oct-Dec	Suppression Proficiency	Firefighter	Pre-Fire Planning (Quarterly)	AR 420-1
4	Oct-Dec	Suppression Proficiency	Firefighter	Rescue Tools (Quarterly)	IFSTA AR 420-1
10	Oct-Dec	Suppression Proficiency	Firefighter	Sprinkler Systems (Quarterly)	NFPA 13 AR 420-1
9	Oct-Dec	Suppression Proficiency	Firefighter	Water Supply for Fire Protection (Quarterly)	IFSTA AR 420-1
2	Oct-Mar	Fire Prevention Proficiency	Firefighter	Building Construction (Semi-Annual)	NFPA 241 AR 420-1 UFC 3-600-01

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
6	Oct-Mar	Fire Prevention Proficiency	Firefighter	Building Service Equipment (Semi-Annual)	NFPA 101 AR 420-1
3	Oct-Mar	Fire Prevention Proficiency	Firefighter	Classification of Occupancy (Semi- Annual)	NFPA 101 AR 420-1
8	Oct-Mar	Fire Prevention Proficiency	Firefighter	Education Occupancies (Semi-Annual)	NFPA 101 AR 420-1
9	Oct-Mar	Fire Prevention Proficiency	Firefighter	Health Care & Penal Occupancies (Semi-Annual)	NFPA 101 AR 420-1
1	Oct-Mar	Fire Prevention Proficiency	Firefighter	Inspection Procedures (Semi-Annual)	NFPA 101 AR 420-1
4	Oct-Mar	Fire Prevention Proficiency	Firefighter	Means of Egress (Semi-Annual)	NFPA 101 AR 420-1
11	Oct-Mar	Fire Prevention Proficiency	Firefighter	Mercantile Occupancies (Semi-Annual)	NFPA 101 AR 420-1
7	Oct-Mar	Fire Prevention Proficiency	Firefighter	Places of Public Assembly (Semi-Annual)	NFPA 101 AR 420-1
10	Oct-Mar	Fire Prevention Proficiency	Firefighter	Residential Occupancies (Semi-Annual)	NFPA 101 AR 420-1
5	Oct-Mar	Fire Prevention Proficiency	Firefighter	Features of Fire Protection (Semi-Annual)	NFPA 101 AR 420-1
11	Oct-Mar	Suppression Proficiency	Firefighter	Fire Inspection Procedures (Semi- Annual)	IFSTA AR 420-1
5	Oct-Mar	Suppression Proficiency	Firefighter	Training Fires (Semi-Annual)	IFSTA AR 420-1
7	Sep	Suppression Proficiency	Firefighter	Structural Drills (Monthly)	IFSTA AR 420-1
	Apr	EEO	Inspectors	Equal Employment Opportunity (Annual)	EEO Office
	Apr	EEO	Inspectors	Sexual Harassment (Annual)	EEO Office
	Apr	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
	Apr	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	Apr	Fire Protection	Inspectors	Live Fire (Annual)	AR 420-1 DoDI 6055.6 Sec E2.5.17.4
	Apr	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Apr	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
	Apr	Security	Inspectors	Anti-Terrorism (Annual)	ANAD DES-Fire
0	Apr	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6
	Apr-Jun	Fire Protection	Inspectors	CAIRA (Quarterly)	ANAD DES-Fire
	Apr-Jun	Fire Protection	Inspectors	Computer Training (Fire Programs, Word, Excel, GIS Web) (Quarterly)	AR 420-1
	Apr-Jun	Fire Protection	Inspectors	Dispatch Operations (Quarterly)	Dispatch SOGs Dispatch Training Guide
	Apr-Jun	Fire Protection	Inspectors	Exercise (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly)	AR 420-1
	Apr-Jun	Fire Protection	Inspectors	Inspection Process (FIRES PROGRAM) (Quarterly)	AR 420-1
	Apr-Jun	Fire Protection	Inspectors	Regulation Review (Quarterly)	UFC 3-600- 01/02 NFPA 101
	Apr-Sep	Fire Protection	Inspectors	Mutual Aid (Semi- Annual)	AR 420-1 DoDI 6055.6
	Aug	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	Aug	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	Aug	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Aug	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
0	Aug	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6
	Dec	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	Dec	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANAD 420-6
	Dec	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	Dec	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Dec	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
	Feb	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	Feb	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	Feb	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Feb	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
0	Feb	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6
	Jan	Fire Protection	Inspectors	Accountability System (Annual)	ANAD DES-Fire
	Jan	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	Jan	Fire Protection	Inspectors	Disaster Preparedness (Plan Review) (Annual)	NFPA 1600 DoD 2000.12 DoDI 6055.6 Sec. E2.5.10
	Jan	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
	Jan	Fire Protection	Inspectors	Infection Control Bloodborne Pathogens (Annual)	29 CFR 1910.1030 ANADR 385-1
	Jan	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Jan	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
0	Jan	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6
1	Jan	Fire Prevention Proficiency	Inspectors	Inspection Procedures (Semi-Annual)	IFSTA NFPA 1031
	Jan-Jun	Fire Protection	Inspectors	Computer Training (Semi-Annual)	ANAD DES-Fire
	Jan-Jun	Fire Protection	Inspectors	Incident Command (Semi-Annual)	National Incident Management System (NIMS)
	Jan-Mar	Fire Protection	Inspectors	CAIRA (Quarterly)	ANAD DES-Fire
	Jan-Mar	Fire Protection	Inspectors	Computer Training (Fire Programs, Word, Excel, GIS Web) (Quarterly)	AR 420-1
	Jan-Mar	Fire Protection	Inspectors	Dispatch Operations (Quarterly)	Dispatch SOGs Dispatch Training Guide
	Jan-Mar	Fire Protection	Inspectors	Exercise (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly)	AR 420-1
	Jan-Mar	Fire Protection	Inspectors	Inspection Process (FIRES PROGRAM) (Quarterly)	AR 420-1
	Jan-Mar	Fire Protection	Inspectors	Regulation Review (Quarterly)	UFC 3-600- 01/02 NFPA 101
	Jul	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	Jul	Fire Protection	Inspectors	Confined Space Rescue (Annual)	29 CFR 1910.146 ANADR 385-1

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
	Jul	Fire Protection	Inspectors	Driver Training (EVOC) (Annual)	AR 600-55 Ch. 1 IFSTA
	Jul	Fire Protection	Inspectors	Emergency Medical Services (EMS) (Annual)	Nat'l Registry State of AL DoDI 6000.10 DoDI 6055.6 Sec E2.5.7
	Jul	Fire Protection	Inspectors	Emergency Vehicle Operation Course (EVOC) (Annual)	ANAD DES-Fire
	Jul	Fire Protection	Inspectors	EMS Training (Annual)	Nat'l Registry State of AL DoDI 6000.10 DoDI 6055.6 Sec E2.5.7
	Jul	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	Jul	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Jul	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
	Jul	Fire Protection	Inspectors	Toxic Chemical (Annual)	
0	Jul	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6
	Jul-Dec	Fire Protection	Inspectors	Computer Training (Semi-Annual)	ANAD DES-Fire
	Jul-Dec	Fire Protection	Inspectors	Incident Command (Semi-Annual)	National Incident Management System (NIMS)
	Jul-Sep	Fire Protection	Inspectors	CAIRA (Quarterly)	ANAD DES-Fire
	Jul-Sep	Fire Protection	Inspectors	Computer Training (Fire Programs, Word, Excel, GIS Web) (Quarterly)	AR 420-1
	Jul-Sep	Fire Protection	Inspectors	Dispatch Operations (Quarterly)	Dispatch SOGs Dispatch Training Guide
	Jul-Sep	Fire Protection	Inspectors	Exercise (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly)	AR 420-1
	Jul-Sep	Fire Protection	Inspectors	Inspection Process (FIRES PROGRAM) (Quarterly)	AR 420-1
	Jul-Sep	Fire Protection	Inspectors	Regulation Review (Quarterly)	UFC 3-600- 01/02 NFPA 101

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
	Jun	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	Jun	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	Jun	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Jun	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
0	Jun	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6
	Mar	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	Mar	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	Mar	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Mar	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
0	Mar	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6
	May	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	May	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	May	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	May	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
0	May	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
	Nov	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	Nov	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	Nov	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Nov	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
0	Nov	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6
	Oct	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	Oct	Fire Protection	Inspectors	File Maintenance (Annual)	ANAD DES-Fire
	Oct	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	Oct	Fire Protection	Inspectors	Fire Programs (Annual)	ANAD DES-Fire
	Oct	Fire Protection	Inspectors	Lock Out/Tag Out (Annual)	29 CFR 1910.147 ANADR 385-1
	Oct	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Oct	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
0	Oct	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6
1	Oct	Fire Prevention Proficiency	Inspectors	Inspection Procedures (Semi-Annual)	IFSTA NFPA 1031
0	Oct	Fire Protection	Inspectors	HIAZWOPER (Annual)	29 CFR 1910.120 29 CFR 1910.1200
	Oct-Dec	Fire Protection	Inspectors	CAIRA (Quarterly)	ANAD DES-Fire

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
	Oct-Dec	Fire Protection	Inspectors	Computer Training (Fire Programs, Word, Excel, GIS Web) (Quarterly)	AR 420-1
	Oct-Dec	Fire Protection	Inspectors	Dispatch Operations (Quarterly)	Dispatch SOGs Dispatch Training Guide
	Oct-Dec	Fire Protection	Inspectors	Exercise (Structural, CAIRA, CBRNE, HAZMAT) (Quarterly)	AR 420-1
	Oct-Dec	Fire Protection	Inspectors	Inspection Process (FIRES PROGRAM) (Quarterly)	AR 420-1
	Oct-Dec	Fire Protection	Inspectors	Regulation Review (Quarterly)	UFC 3-600- 01/02 NFPA 101
	Oct-Mar	Fire Protection	Inspectors	Mutual Aid (Semi- Annual)	AR 420-1 DoDI 6055.6
	Sep	Fire Protection	Inspectors	CBRNE (Monthly)	29 CFR 1910.120 NFPA 472 Office of Domestic Preparedness (ODP)
	Sep	Fire Protection	Inspectors	Fire Prevention (Monthly)	AR 420-1 29 CFR 1960.26
	Sep	Fire Protection	Inspectors	Proficiency Training (Monthly)	AR 420-1
	Sep	Fire Protection	Inspectors	Safety (Monthly)	NFPA ANADR 385-1
0	Sep	Fire Protection	Inspectors	Evacuation Coordinator (Monthly)	ANADR 420-6
	New Hire	New Employee Orientation	New Personnel	Accountability System	ANAD DES-Fire
	New Hire	New Employee Orientation	New Personnel	Basic Toxic Training (within 3 months of hire)	ANCA
	New Hire	New Employee Orientation	New Personnel	Bloodborne Pathogen	Dear Clinic
	New Hire	New Employee Orientation	New Personnel	Disaster Preparedness Plans Review	NFPA 1600

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
	New Hire	New Employee Orientation	New Personnel	Dispatch Operations	Dispatch SOGs Dispatch Training Guide
	New Hire	New Employee Orientation	New Personnel	Dispatch SOGs	ANAD DES-Fire
	New Hire	New Employee Orientation	New Personnel	EMS Credentialing	ANAD DES-Fire
	New Hire	New Employee Orientation	New Personnel	EMS Training/Refresher	Nat'l Registry State of AL DoDI 6000.10 DoDI 6055.6 Sec E2.5.7
	New Hire	New Employee Orientation	New Personnel	Dispatch Operations	Dispatch SOGs Dispatch Training Guide
	New Hire	New Employee Orientation	New Personnel	Equal Employment Opportunity	EEO Office
	New Hire	New Employee Orientation	New Personnel	Fire Programs	ANAD DES-Fire
	New Hire	New Employee Orientation	New Personnel	New Employee Orientation (1 time only)	ANAD DES-Fire
	New Hire	New Employee Orientation	New Personnel	Physical Fitness	AR 420-1
	New Hire	New Employee Orientation	New Personnel	Post Familiarization	ANAD DES-Fire
	New Hire	New Employee Orientation	New Personnel	Proficiency Training	AR 420-1
	New Hire	New Employee Orientation	New Personnel	Regulation Review	AR 420-1 ANADR 420-06
	Annual	Supervisory	Supervisors	Self-Development Classes (two annually)	Army Family Team Building (AFTB) MWR
	Apr	EEO	Supervisors	Sexual Harassment (Annual)	EEO Office
	Apr	Security	Supervisors	Anti-Terrorism (Annual)	ANAD DES-Fire

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
	Apr-Sep	Supervisory	Supervisors	CBRNE Equipment (Semi-Annual)	ANAD DES-Fire
	Apr-Sep	Supervisory	Supervisors	Disaster Preparedness (Plan Review) (Semi-Annual)	NFPA 1600
	Apr-Sep	Supervisory	Supervisors	Mutual Aid (Semi- Annual)	NFPA 1600
	Daily	Supervisory	Supervisors	Physical Fitness (Daily)	AR 420-1
	Jan	EEO	Supervisors	Equal Employment Opportunity (Annual)	EEO Office
	Jan	Supervisory	Supervisors	Activating Operations Center/EOC (Annual)	ANAD DES-Fire
	Jan	Supervisory	Supervisors	Command and Control (Annual)	NIMS NFPA
	Jan	Supervisory	Supervisors	EMS Training (Annual)	ANAD DES-Fire
	Jan	Supervisory	Supervisors	Fire Programs (Annual)	ANAD DES-Fire
	Jan	Supervisory	Supervisors	Post Familiarization (Annual)	ANAD DES-Fire
	Jan	Supervisory	Supervisors	Proficiency Training (Annual)	AR 420-1
	Jan	Supervisory	Supervisors	Regulation Review (Annual)	AR 420-1 ANADR 420-06
	Jan	Supervisory	Supervisors	SOGs (Annual)	ANAD DES-Fire
	Oct-Mar	Supervisory	Supervisors	CBRNE Equipment (Semi-Annual)	ANAD DES-Fire
	Oct-Mar	Supervisory	Supervisors	Disaster Preparedness (Plan Review) (Semi-Annual)	NFPA 1600
	Oct-Mar	Supervisory	Supervisors	Mutual Aid (Semi- Annual)	NFPA 1600
		EMS		Advanced Cardiac Life Support (ACLS)	ANAD DES-Fire
		EMS		Basic Trauma Life Support (BTLS)	ANAD DES-Fire
		EMS		Certification	National Registry or State of Alabama
		EMS		CPR/AED	ANAD DES-Fire
		EMS		Emergency Vehicle Operation Course (EVOC)	ANAD DES-Fire

ITEM # (AR 420-1)	REQUIRED TRAINING DATE	TYPE TRAINING	REQUIRED	SUBJECT	REFERENCE MATERIAL
		EMS		Fire Programs	ANAD DES-Fire
		EMS		Mass Casualty	ANAD DES-Fire
		EMS		Pediatric Advanced Life Support (PALS)	ANAD DES-Fire
		EMS		Post Familiarization	ANAD DES-Fire

LIST OF TRAINING SUBJECTS

For annual refresher training, recommend the following;

1. Minimum training standards (IAW AR 420-90).
 - a. Driver Training (EVOC)
 - b. Emergency Medical Services (EMS)
 - c. Physical Fitness
 - d. Infectious Control (Bloodborne Pathogens)
 - e. Confined Space Rescue
 - f. Lock-out Tag-out
 - g. Respiratory Protection
 - h. Biological Defense Safety Programs (CBRNE)
 - i. Fire Prevention
 - j. Personal Protective Equipment
 - k. Incident Command
 - l. Exercises (Structural, CAIRA, CBRNE, HAZMAT)
 - m. Live Fire Training
 - n. Biological Defense Safety Program
 - o. Mutual Aid
 - p. Disaster Preparedness (Plans Review)
 - q. Specialized Training (Confined Space, Trench, High Angle, Structural Collapse, Extrication)
 - r. Dispatch Operations
 - s. Accountability Badges
 - t. Proficiency Training
 - u. Post Familiarization
 - v. Standard Operating Guidelines (SOG's)
 - w. Mass Casualty
- Safety
- Equal Employment Opportunity (EEO)
- Sexual Harassment
- Computer Training (Fire Programs, Word, Excel, GIS Web)
- Antiterrorism Training

ANNEX A

Name: _____

Div: _____

Start Date: _____

SECURITY POLICE NEW HIRE TRAINING
AR 190-56, AR 190-11, AR 190-59 & DA GUARD POI
160 hours

Subject to be Trained	Reference Material	Instructor Name	Date Completed
Physical Agility Test	AR 190-56		
Operation Security (OPSEC)	DA Guards POI – LP 191-5611		
Law Enforcement Equipment	DA Guards POI – LP 191-5612		
Army Values	DA Guards POI – LP 191-5614		
Army Culture	DA Guards POI – LP 191-5615		
Law Enforcement History	DA Guards POI – LP 191-5616		
Functions of DA Police and Guards	DA Guards POI – LP 191-5617		
Constitutional Law Overview	DA Guards POI – LP 191-5622		
Military and Federal Justice System	DA Guards POI – LP 191-5623		
Jurisdiction and Authority	DA Guards POI – LP 191-5624		
Apprehension	Material Provided by the Legal Office		
Rules of Evidence	DA Guards POI – LP 191-5625		
4 th Amendment – Search and Seizure Search and Seizure (individuals, packages, and vehicles)	DA Guards POI - LP 191-5626		
5 th Amendment Confessions and Admissions	DA Guards POI - LP 191-5627		
Law Enforcement Liability	DA Guards POI - LP 191-5628		
Criminal Law	DA Guards POI – LP 191-5629		
Traffic Law	DA Guards POI - LP 191-5631		
Police Ethics and Deviance	DA Guards POI - LP 191-5632		
Law Enforcement Mental Conditioning and Survival	DA Guard POI – LP 191-5634		
Stress and Stress Management	DA Guards POI - LP 191-5637		
Frisk / Terry Search	DA Guards POI - LP 191-5641		
Weapon Retention	DA Guards POI - LP 191-5642		

Subject to be Trained	Reference Material	Instructor Name	Date Completed
Use of Force	DA Guards POI - LP 191-5644		
Use of force (including deadly force)	Material Provided by the Legal Office		
Oleoresin Capsicum (OC)	DA Guards POI - LP 191-5652		
PR 24 Side Handle Baton	DA Guards POI - LP 191-5654		
Handcuffing	DA Guards POI - LP 191-5647		
Vehicle Stops SESAMS	DA Guards POI - LP 191-5661		
M9 Building Search	DA Guards POI - LP 191-5662		
Non-Lethal Ammunition	DA Guards POI - LP 191-5667		
Terror Awareness	DA Guards POI - LP 191-5669		
Antiterrorism tactics	Material provided by the Security Management Office		
Hazardous Materials Awareness / WMD / CBRNE First Response	DA Guards POI - LP 191-5671		
CBRNE / WMD Protective Measures	DA Guards POI - LP 191-5672		
HAZWOPER	Material Provided by DRK		
Explosive Threats	DA Guards POI - LP 191-5673		
Recognition of sabotage relates devices and equipment	052-192-1269 Detect Explosive-Hazard Indicators by Visual Means		
Multicultural Law Enforcement	DA Guards POI - LP 191-5683		
Search an Area	DA Guards POI - LP 191-5694		
Search a Building	DA Guards POI - LP 191-5695		
Searches a Vehicle	DA Guards POI - LP 191-5696		
Traffic Control	DA Guards POI - LP 191-5698		
Active Shooter	DA Guards POI - LP 191-5705		
National Incident Management System (NIMS)	DA Guards POI - LP 191-5708		
Crowd Behavior and Dynamics	DA Guards POI - LP 191-5713		
Riot Control	DA Guards POI - LP 191-5714		

ANNEX A

Name: _____

Div: _____

Start Date: _____

Subject to be Trained	Reference Material	Instructor Name	Date Completed
First Aid	DA Guards POI - LP 191-5715		
Physical Security Overview	DA Guards POI - LP 191-5719		
Physical Security Threats	DA Guards POI - LP 191-5721		
Operation, use, and testing of IDS equipment	IDS Information in POI - LP 191-5719		
Operation and monitoring of intrusion detection system			
Personnel Identification and Entry / Access Control	DA Guards POI - LP 191-5722		
Personnel Identification			
Package and Material Control Procedures	DA Guards POI - LP 191-5723		
Operations in a Restricted Area Duress system	DA Guards POI - LP 191-5725		
Circulation Control (how the personnel within the storage site are identified and controlled, to include escort requirements and procedures for duress situation) Guard orders, to include communications and duress procedures			
Physical Fitness and Nutrition	DA Guards POI - LP 191-5727		
Physical Fitness			
CPR (Refresher training to be done annually)	IAW American Heart Association Standards		
Security Awareness and Vigilance (Security Training)	Annual Security Briefing provided by Security Management Office		
DOD Required Ethics Training	Material Provided by the Command Counsel Office/Legal Office		
Operation and procedures for starting emergency generators when automatic system fails	DES SOP 21 – Operation of CLA Generator		
Site Defense Plan (U)	Annual Security Briefing – Unclassified Portion of the Plan		

Subject to be Trained	Reference Material	Instructor Name	Date Completed
<p>Specialized equipment (e.g. protective mask, body armor, night vision devices, radio communications, metal detectors, and so forth)</p> <p>Use of Night Vision Devices FLIRS</p>	<p>191-376-4119 Operate Riot Control Agent Dispensers (M33A1/M36)</p> <p>DES SOP 27 – Utilization of Night Vision Devices</p>		
<p>Toxic Chemical Agent Training (4 hours)</p> <p>Chemical Surety Training</p> <p>Classification and characteristics of Chemical agents</p> <p>Protective Equipment (Maintenance & Fit)</p> <p>Detection of Chemical Agents</p> <p>Decontamination</p> <p>Self-Aid and Chemical Agents</p> <p>React to Chemical or Biological Hazard/Attack</p> <p>Protective measures against chemical attack, self-aid, and first aid measures</p> <p>Identification of chemical agents (recognition of such items in case of attempted unauthorized removal from the site or area)</p>	<p>Material Provided by ANCA</p>		
<p>Location and use of fire protection equipment, utility switches, and first aid facilities</p> <p>Location of fire protection equipment, decontamination stations, electrical switches, and first aid facilities</p>	<p>191-000-0002 - Employ Physical Security Measures</p>		
<p>Operation and use of primary and alternate security communication systems and equipment</p>	<p>DLE SOP 9 – Operation of Two-Way Radio Communications</p>		

ANNEX A

Name: _____

Div: _____

Start Date: _____

Subject to be Trained	Reference Material	Instructor Name	Date Completed
Sexual Harassment Awareness Training Prevention of Sexual Harassment (POSH)	Equal Employment Opportunity (EEO) Office / Legal Office		
Sexual Harassment Awareness Training Prevention of Sexual Harassment (POSH)	Equal Employment Opportunity (EEO) Office / Legal Office		
Type and location of hazardous and vulnerable equipment and material	Annual Security Briefing 191-000-0006 Implement Measures to Reduce Your Unit's Personnel and Equipment Vulnerabilities To Terrorist Acts/Attacks		
Adversary threat (example, terrorism, sabotage, espionage, theft, loss, or diversion, civil disturbances, demonstrations)	Annual Security Briefing Postulated Threat - Briefing		
Adversary groups (to include insiders)	Annual Security Briefing Postulated Threat - Briefing		
Motivation and objectives	Annual Security Briefing Postulated Threat - Briefing		
Tactics	Annual Security Briefing Postulated Threat - Briefing		
Subversion and Espionage Directed Against the Army (SAEDA)	Annual Security Briefing provided by Security Management Office		
Security vehicle operations	191-376-5113 - Use MP Vehicle Emergency Equipment 551-721-1352 Perform Vehicle Prevention Maintenance Checks and Services		
Equal Opportunity Training	Equal Employment Opportunity (EEO) Office		
Safety	Material Provided by Safety Office		
Substance Abuse Training	Material Provided by DCFA		
Suicide Prevention Part I	TACOM LCMC Command Training Plan for FY 10		
Suicide Prevention Part II	TACOM LCMC Command Training Plan for FY 10		

Subject to be Trained	Reference Material	Instructor Name	Date Completed
<p>Weapons Training (Qualification/Familiarization)</p> <p>Frequent firing of assigned weapons</p> <p>Weapons qualification with assigned weapons to include familiarization fire for weapons without formal courses of fire</p> <p>Care and use of weapons, to include qualification firing with assigned weapons within 12 months</p>	<p>Qualification will be semi-annually and will follow the in-service TSP to include safety, functions, capabilities, limitations and maintenance of the weapons; (M9)</p> <p>DA Guards POI - LP 191-5656</p> <p>DA Guards POI - LP 191-5657</p> <p>DA Guards POI - LP 191-5658 (Shotgun)</p> <p>DA Guards POI - LP 191-5635</p> <p>DA Guards POI - LP 191-5636</p> <p>DA Guards POI - LP 191-5666</p> <p>071-311-2026 - Perform a functions check on an M16A1/A2</p> <p>071-311-2027 - Load an M16A1/A2 Rifle</p> <p>071-311-2028 - Unload an M16A1/A2 Rifle</p> <p>071-311-2029 - Correct Malfunctions on an M16A1 or M16A2 Rifle</p> <p>071-311-2030 - Zero an M16A2 Rifle</p> <p>071-311-2007 - Engage Targets with an M16A1/A2 Rifle</p> <p>071-311-2025 - Maintain an M16A1/ A2 Rifle</p> <p>071-010-0006 - Engage Targets with an M249 Machine Gun</p> <p>071-312-4027 - Operate an M249 Machine Gun</p> <p>071-312-4025 - Maintain an M249 Machine Gun</p> <p>071-312-4030 - Zero an M249 Machine Gun</p>		
Convoy techniques	191-376-4146 Perform as a Member of Convoy Security Escort Team		
Escort vehicle procedures	191-376-4146 Perform as a Member of Convoy Security Escort Team		
General tactics for responding to threats	191-376-4146 Perform as a Member of Convoy Security Escort Team		
Continuous surveillance of shipment procedures	191-376-4146 Perform as a Member of Convoy Security Escort Team		

ANNEX A

Name: _____

Div: _____

Start Date: _____

Subject to be Trained	Reference Material	Instructor Name	Date Completed
Isolation of shipment (load) vehicles	191-376-4146 Perform as a Member of Convoy Security Escort Team		
Record-keeping	191-376-5101 Record Police Information 191-376-0001 Prepare DA Form 3975 (Military Police Report) 191-376-0002 Prepare DA Form 2823 (Sworn Statement) 191-376-5138 Prepare DA Form 4137 (Evidence/Property Custody Document) 191-310-0001 Prepare DD Form 1920 (Alcoholic Influence Report) 191-376-6072 Prepare DA Form 3946 (Military Police Traffic Accident Report) DES SOP 22		

Anniston Army Depot Site Specific Training

Subject to be Trained	Reference Material	Instructor Name	Date Completed
Duties at the Checkpoints	DES Post Operating Instruction		
Chain of Command	DES SOP 3 - DES Chain of Command		
Fitness for Duty	DES SOP 11 - Fitness for Duty		
Duties at Post 5	DES Post Operating Instruction		
Patrol Duties	DES Post Operating Instruction		
Duties at Post 6/5A/3	DES Post Operating Instruction		
MI13 Armored Personnel Carrier (APC)	DES SOP 6 - Operation of Armored Personnel Carrier (APC)		
Government Travel Cards (For TDY Travel)	Material Provided by Finance Office		

ANNEX B

Name: _____

Div: _____

**DES TRAINING – ATTENDANCE AND RATING RECORD
SECURITY FORCE REQUIRED TRAINING TASKS
AR 190-56, AR 190-11, AR 190-59 & DA GUARD POI**

**FIRST QUARTER TRAINING
(OCTOBER - DECEMBER)**

SPECIALIZED TRAINING

Security force personnel will receive specialized training pertaining to their specific duties and duty location. This training will be certified by a supervisory level individual designated by the Commander/Director for this purpose, indicating that the individual is proficient for duty.

Subject to be Trained Training pertaining to specific duties and duty locations	Reference Material	Certifying Official	Date Completed
Post 5 Entry/Exit point for ANAD	DES SOP 2 & 14		
Badge Issue	DES SOP 2		
Post 9, 9A, 12, & 12A Entry / Exit Point at the CLA & the Demil facility	DES SOP 5, 7, 13, 14 & 25		
Post 3 Entry / Exit Point at the ALA	DES SOP 14		
Emergency Generator (Bldg 53 Post 5, & CLA) Operation and procedures for starting emergency generators when automatic system fails	DES SOP 21 and operating instructions per generator		
Use of NightSight IR Thermal Imaging System (FLIR)	Raytheon Nightsight ProtectIR Thermal Imaging System Manual		
Operation & Maintenance of M-113	DES SOP 6		

**ANNUAL REQUIRED TRAINING
FIRST QUARTER TRAINING
(OCTOBER - DECEMBER)**

Subject to be Trained	Reference Material	Instructor Name	Date Completed
Physical Agility Test (As Scheduled)	AR 190-56,		
Physical Fitness and Nutrition	DA Guards POI - LP 191-5727		
Physical Fitness Training			

Subject to be Trained	Reference Material	Instructor Name	Date Completed
Safety	Material Provided by Safety Office		
Refresher training in basic subjects	IAW AR's 190-59, 190-56, DA Guard POI, , ANCAR 50-6, TACOM LCMC Annual Training Guidance – FY06		
Functions of DA Police and Guards	DA Guards POI – LP 191-5617		
Police Ethics and Deviance	DA Guards POI - LP 191-5632		
Jurisdiction and Authority Apprehension Legal authority, responsibility, and jurisdiction of guards on duty, to include apprehension, search and seizure, and use of force	DA Guards POI – LP 191-5624 Sign the Authority of Civilian Police and Security Guards Memorandum 191-389-0051 - Apprehend a Noncompliant Subject		
4 th Amendment – Search and Seizure Search and Seizure (individuals, packages, and vehicles)	DA Guards POI - LP 191-5626		
Oleoresin Capsicum (OC)	DA Guards POI - LP 191-5652 Complete the performance Measures Task in ST 19-083 191-389-0037 - Subdue a Subject with Oleoresin Capsicum (OC) Spray		
PR 24 Side Handle Baton	DA Guards POI - LP 191-5654		
5 th Amendment Confessions and Admissions	DA Guards POI - LP 191-5627		
Stress and Stress Management	DA Guards POI - LP 191-5637		
Weapon Retention	DA Guards POI - LP 191-5642		
Rules of Evidence	DA Guards POI – LP 191-5625		
Constitutional Law Overview	DA Guards POI – LP 191-5622		
Military and Federal Justice System	DA Guards POI – LP 191-5623		
Criminal Law	DA Guards POI – LP 191-5629		

ANNEX B

Name: __

Div: __

Subject to be Trained	Reference Material	Instructor Name	Date Completed
<p>Weapons Training (Qualification/ Familiarization) Biannual Training</p> <p>Frequent firing of assigned weapons</p> <p>Weapons qualification with assigned weapons to include familiarization fire for weapons without formal courses of fire</p> <p>Care and use of weapons, to include qualification firing with assigned weapons within 12 months</p>	<p>Qualification will be semi-annually and will follow the in-service TSP to include safety, functions, capabilities, limitations and maintenance of the weapons.</p> <p>Complete the performance Measures Task in ST 19-083 or ST 19-085 (M9)</p> <p>DA Guards POI - LP 191-5656 DA Guards POI - LP 191-5657 DA Guards POI - LP 191-5658 (Shotgun) DA Guards POI - LP 191-5635 DA Guards POI - LP 191-5636 DA Guards POI - LP 191-5666 (M-16 Rifle)</p> <p>071-311-2026 - Perform a functions check on an M16A1/A2 071-311-2027 - Load an M16A1/A2 Rifle 071-311-2028 - Unload an M16A1/A2 Rifle 071-311-2029 - Correct Malfunctions on an M16A1 or M16A2 Rifle 071-311-2030 - Zero an M16A2 Rifle 071-311-2007 - Engage Targets with an M16A1/A2 Rifle 071-311-2025 - Maintain an M16A1/ A2 Rifle (M249 SAW)</p> <p>071-010-0006 - Engage Targets with an M249 Machine Gun 071-312-4027 - Operate an M249 Machine Gun 071-312-4025 - Maintain an M249 Machine Gun 071-312-4030 - Zero an M249 Machine Gun</p>		
<p>Use of Force Biannual Training</p> <p>Use of force (including deadly force)</p> <p>Legal authority, responsibility, and jurisdiction of guards on duty, to include use of force</p>	<p>DA Guards POI - LP 191-5644</p>		
<p>Site Defense Plan (U)</p>	<p>Annual Security Briefing - Unclassified Portion of the Plan</p>		

SECOND QUARTER TRAINING
(JANUARY – MARCH)

Subject to be Trained	Reference Material	Instructor Name	Date Completed
Ethics Training (Conducted by Legal Office)	Material Provided by the Command Counsel Office/Legal Office (on the LAN)		
Equal Opportunity Training	Equal Employment Opportunity (EEO) Office (on the LAN)		
Substance Abuse Training	Material Provided by DCFA (on the LAN)		
Over the Counter Mediation and Drug-free Workplace	TACOM LCMC Command Training Plan for FY 10		
Employee Drug Free Workplace	TACOM LCMC Command Training Plan for FY 10		
Continuity of Operations (COOP)	TACOM LCMC Command Training Plan for FY 10		
The American Disability Act	Material Provided by ANAD (on the LAN)		
Safeguarding Privacy Act Data	Material Provided by ANAD (on the LAN)		
Basic EEO Training			
Sexual Harassment Awareness Training Prevention of Sexual Harassment (POSH)	Equal Employment Opportunity (EEO) Office / Legal Office (on the LAN)		
Sexual Assault Prevention and Response Program	Equal Employment Opportunity (EEO) Office / Legal Office (on the LAN)		
Anti-Discrimination/ Retaliation Act (No Fears Act)	Material Provided by ANAD (on the LAN)		
Anti- terrorism tactics Level 1	Material Provided by DES (on the LAN)		
Foreign Terrorist and Intelligence Threat	Material Provided by DES (on the LAN)		
Subversion and Espionage Directed Against the Army (SAEDA)	Annual Security Briefing provided by Security Management Office (on the LAN)		
Annual Information Assurance Briefing	Annual Security Briefing provided by Security Management Office (on the LAN)		
Operations Security Training	Annual Security Briefing provided by Security Management Office (on the LAN)		
Information Assurance Awareness	Annual Security Briefing provided by Security Management Office (on the LAN)		

ANNEX B

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Subject to be Trained	Reference Material	Instructor Name	Date Completed
Safety	Material Provided by Safety Office		
CPR and AED (Refresher training to be done annually)	ANCAR 50-6 - IAW American Heart Association Standards		
First Aid	DA Guards POI – LP 191-5715 Complete the performance Measures Task in ST 19-083 or ST 19-085		
Information Awareness (Computer Users only)	TACOM LCMC Command Training Plan for FY 10		
Personally Identifiable Information (PII)	TACOM LCMC Command Training Plan for FY 10		
Removable Media Handling	TACOM LCMC Command Training Plan for FY 10		
Home Computer Security	TACOM LCMC Command Training Plan for FY 10		
Phishing	TACOM LCMC Command Training Plan for FY 10		
Combating Trafficking in Persons	TACOM LCMC Command Training Plan for FY 10		
Personnel Recovery	TACOM LCMC Command Training Plan for FY 10		
Practical exercises in defensive techniques to counter the threat	DES SOP # 5 – Chemical Exercises		
Toxic Chemical Agent Training (4 hours) Chemical Surety Training Classification and characteristics of Chemical agents Protective Equipment (Maintenance & Fit) Detection of Chemical Agents Decontamination Self-Aid and Chemical Agents React to Chemical or Biological Hazard/Attack Protective measures against chemical attack, self-aid, and first aid measures Identification of chemical agents (recognition of such items in case of attempted unauthorized removal from the site or area)	Material Provided by ANCA		

Subject to be Trained	Reference Material	Instructor Name	Date Completed
Army Values	DA Guards POI – LP 191-5614		
Handcuffing	DA Guards POI - LP 191-5647		
Frisk / Terry Search	DA Guards POI - LP 191-5641 Complete the performance Measures Task in ST 19-083 191-389-0004 - Search an Individual		
Operation and use of primary and alternate security communication systems and equipment	DES SOP 9 –Operation of Two-Way Radio Communication		
Multicultural Law Enforcement	DA Guards POI - LP 191-5683		
National Incident Management System (NIMS)	DA Guards POI - LP 191-5708		
Recognition of sabotage relates devices and equipment	052-192-1269 Detect Explosive-Hazard Indicators by Visual Means.		
Duties in the event of emergencies, such as alerts, fire, explosion, civil disturbance, intrusion, attempted seizure, or terrorist incident	DES SOP 5 - Chemical Exercises DES SOP 7 - SSSC/ECF Evacuation Plan 43 DES SOP 29 – Tactical Response		
Briefings on security incidents of interest which have occurred at chemical sites	Annual Security Briefing Postulated Threat - Briefing		
Hazardous Materials Awareness / WMD / CBRNE First Response	DA Guards POI - LP 191-5671 Complete the performance Measures Task in ST 19-083 or ST 19-085 191-389-0040 - Respond to a Hazardous Materials or Chemical, Biological, Radiological, Nuclear, and High-Yield Explosive (CBRNE)/Weapon of Mass Destruction (WMD) Event 191-389-0049 - React to a Hazardous Material or Chemical, Biological, Radiological, Nuclear, and High-Yield Explosives (CBRNE)/Weapon of Mass Destruction (WMD) Event		
CBRNE / WMD Protective Measures HAZWOPER	DA Guards POI - LP 191-5672 Material Provided by DRK		

ANNEX B

Name: ___

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Subject to be Trained	Reference Material	Instructor Name	Date Completed
Location and use of fire protection equipment, utility switches, and first aid facilities Location of fire protection equipment, decontamination stations, electrical switches, and first aid facilities	191-000-0002 - Employ Physical Security Measures		
Type and location of hazardous and vulnerable equipment and material Location of hazardous and vulnerable equipment and materiel, to include high security risk AA&E requiring special attention or more frequent security checks Type and location of hazardous and vulnerable equipment and material	Annual Security Briefing provided by Security Management Office Postulated Threat - Briefing		

THIRD QUARTER TRAINING
(APRIL - JUNE)

Subject to be Trained	Reference Material	Instructor Name	Date Completed
Traffic Control	DA Guards POI - LP 191-5698 Complete the performance Measures Task in ST 19-083 191-389-0011 - Use Hand-and-Arm Signals to Direct Traffic		
Operation, use, and testing of IDS equipment Operation and monitoring of intrusion detection system	DA Guards POI - LP 191-5719 191-376-5135 Respond to an alarm		
Package and Material Control Procedures	DA Guards POI - LP 191-5723		
Terror Awareness	DA Guards POI - LP 191-5669		
Army Culture	DA Guards POI - LP 191-5615		